

**AUTHORIZE A NEW AGREEMENT WITH RL CANNING INC. FOR SERVICE DESK AND TECH SUPPORT SERVICES**

**THE INTERIM CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with RL Canning, Inc. ("Vendor") to provide service desk and tech support services to central office, other administrative offices, and schools at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number : 14-350006

Contract Administrator : Solomon, Mr. Alex M / 773-553-2280

**VENDOR:**

- 1) Vendor # 35082  
RL CANNING  
8700 W. BRYN MAWR AVE STE 120N  
CHICAGO, IL 60631  
Rachel Canning  
773 693-1900

Ownership: Rachel Canning-70%, Greg Canning-30%

**USER INFORMATION :**

Project  
Manager: 12510 - Information & Technology Services  
  
42 West Madison Street  
  
Chicago, IL 60602  
  
Mcphearson, Mr. Anthony Lavelle  
  
773-553-1300

**TERM:**

The term of this agreement shall commence on August 1, 2015 and shall end June 30, 2020. This agreement shall have two (2) options to renew for periods of three (3) years each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Vendor shall provide service desk and tech support services to central office, other administrative offices, and schools. Service desk includes: incident management, problem management, change management,

service requests, delivery assurance, service request management, etc. Tech support services includes: coverage during normal and extended business hours at the service locations listed in the agreement, and help desk services.

**OUTCOMES:**

Vendor's services will result in service desk and tech support services to central office, other administrative offices, and schools. Service desk includes: incident management, problem management, change management, service requests, delivery assurance, service request management, etc. Tech support services includes: coverage during normal and extended business hours at the service locations listed in the SOW, and help desk services.

**COMPENSATION:**

Vendor shall be paid as follows: hourly (school level) and fixed (central office)

Estimated annual costs for the five (5) year term are set forth below:

\$3,300,000.00, FY 16

\$3,300,000.00, FY 17

\$3,300,000.00, FY 18

\$3,300,000.00, FY 19

\$3,300,000.00, FY 20

**REIMBURSABLE EXPENSES:**

Vendor shall be reimbursed for the following expenses: None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement.

Authorize the President and Secretary to execute the agreement. Authorize the Chief Information Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

This agreement is in full compliance with the goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts. The MBE/WBE goals assigned for this agreement are 25% total MBE and 5% total WBE participation.

The Vendor has scheduled the following:

**Total MBE - 95%**

RL Canning (H)

8700 W. Bryn Mawr Ave., Ste. 120N

Chicago, IL 60631

Contact: Rachel Canning

Ownership: Rachel Canning-70%, Greg Canning-30%

**Total WBE - 5%**

Advotek, Inc.

148 Ogden Avenue

Downers Grove, IL 60515

Contact: Paula Smith

Ownership: Diana Conley-51%

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Various Funds, Various Units

\$3,300,000.00, FY 16

\$3,300,000.00, FY 17

\$3,300,000.00, FY 18

\$3,300,000.00, FY 19

\$3,300,000.00, FY 20

Not to exceed \$16,500,000.00 for the five (5) year term.

Future year funding is contingent upon budget appropriation and approval

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

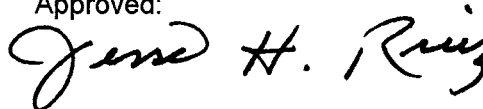
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



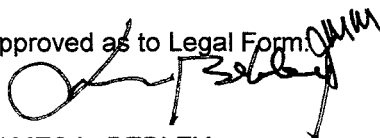
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



JESSE H. RUIZ  
Interim Chief Executive Officer

Approved as to Legal Form:



JAMES L. BEBLEY  
General Counsel