

July 22, 2015

**RATIFY AND AMEND BOARD REPORT 15-0325-PR5  
AUTHORIZE THE FIRST AND SECOND RENEWAL AGREEMENT WITH STAPLES FOR SCHOOL  
FACILITIES FURNITURE PROCUREMENT, DELIVERY AND INSTALLATION**

**THE CHIEF ADMINISTRATIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the first and second renewal agreement with Staples to provide school facilities furniture, delivery and installation services to Chicago Public Schools at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to Staples during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

This July 2015 amendment is to ratify adding the category of early childhood furniture to the Staples contract and increase the not to exceed amount to include this category of furniture. A written amendment to the renewal agreement is required. The authority granted herein shall automatically rescind in the event the amendment is not executed within 90 days of the date of this Board Report.

Reference Contract: NJPA (031210-SCC)

Contract Administrator : Hernandez, Miss Patricia / 773-553-2256

**VENDOR:**

- 1) Vendor # 31975  
STAPLES CONTRACTS & COMMERCIAL,  
INC  
665 WEST NORTH AVE., STE 200  
LOMBARD, IL 60148  
Karen Volner  
630 222-8266

Ownership: Staples, Inc - 100%

**USER INFORMATION :**

Project 11860 - Facility Operations & Maintenance  
Manager: 42 West Madison Street  
Chicago, IL 60602  
Rappe, Ms. Grace K.  
773-553-3190

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 13-0403-PR5 as amended by 14-0326-PR10) in the amount of \$9,500,000.00 is for a term commencing June 5, 2013 and ending June 3, 2015, with the Board having two (2) options to renew for one (1) year terms. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.7.

**OPTION PERIOD:**

The term of this agreement is being renewed for two (2) years commencing June 4, 2015 and ending June 3, 2017.

**OPTION PERIODS REMAINING:**

There are no more option periods remaining.

**SCOPE OF SERVICES:**

Vendor will continue to provide school facilities furniture, delivery and installation services to Chicago Public Schools. Vendor shall also provide repair and maintenance services.

**DELIVERABLES:**

Vendor will continue to provide school facilities furniture and delivery and installation services as set forth in the agreement.

**OUTCOMES:**

Vendor's services will result in furniture delivery and installation services to all Chicago Public Schools.

**COMPENSATION:**

Vendor shall be paid during this option period in accordance with the unit pricing contained in the agreement (which pricing includes delivery and installation); total not to exceed ~~\$2,000,000.00~~ \$5,000,000.00 for the two (2) year term.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document and amendment. Authorize the President and Secretary to execute the option document and amendment. Authorize the Chief Facilities Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to Board Rule 7-2.7, the Board is authorized to purchase these biddable items through the Illinois School Purchasing network or a governmental purchasing cooperative contract. This agreement shall be bound to the MBE/WBE provisions that were set in the Master Agreement (contract number 031210-SCC) between Staples and NJPA.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Various Capital Improvement and Various School Funds: ~~\$2,000,000.00~~ \$5,000,000.00

Parent Unit Number: 11880

FY15, FY16, and FY17 not to exceed ~~\$2,000,000.00~~ \$5,000,000.00

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:**

Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



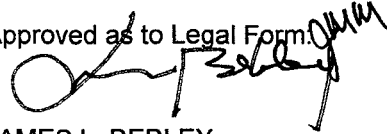
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved for Consideration:



TIMOTHY CAWLEY  
Chief Administrative Officer

Approved as to Legal Form:



JAMES L. BEBLEY  
General Counsel