

October 28, 2015

**AUTHORIZE A NEW AGREEMENT WITH GEMCAP INC DBA HAYES SOFTWARE SYSTEMS FOR AN ASSET MANAGEMENT SOLUTION****THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with Gemcap Inc dba Hayes Software Systems to provide an Asset Management Solution to all departments and schools at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number : 14-250036

Contract Administrator : Ward, Ms. Justyna / 773-553-2280

**VENDOR:**

- 1) Vendor # 36706  
GEMCAP INC DBA HAYES SOFTWARE  
SYSTEMS  
12007 RESEARCH BLVD  
AUSTIN, TX 78759  
Matt Winebright  
512 219-7610

Ownership: 45% Eugene M Hayes, 55%  
Michael J Hayes

**USER INFORMATION :****Contact:**

14010 - Chief Administrative Officer  
42 West Madison Street  
Chicago, IL 60602  
De Hoyos-Acosta, Mr. Jose Alfonso  
773-553-4224

**TERM:**

The term of this agreement shall commence on December 1, 2015 and shall end November 30, 2020. This agreement shall have two (2) options to renew for periods of two (2) years each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Vendor will complete an initial inventory of the district's instructional materials and facility assets. Vendor will manage the tracking, compliance and reporting of inventory for the district's instructional materials, facility and technological assets.

**DELIVERABLES:**

Vendor will provide TIPWeb-IM and TIPWeb-IT software licenses to all CPS schools and departments, as well as ongoing hosting and software maintenance. Vendor will also manage the initial physical inventory at all CPS schools, to be completed within 18 months of contract execution. Vendor will provide ongoing project management personnel, systems integration personnel and will guide the creation of policies and procedures for the project.

**OUTCOMES:**

Vendor's services will result in the following:

- Maximizing usage of existing resources, through reduction of loss and ability to locate and transfer assets
- Reduction of staff time and labor needed to manually track inventory with decentralized systems
- Ability to accurately report on current assets
- Increased compliance with Grant requirements to track and locate assets

**COMPENSATION:**

Vendor shall be paid in accordance with the prices contained in the agreement.

Estimated annual costs for the five (5) year term are set forth below:

\$2,660,000, FY16

\$2,740,000, FY17

\$900,000, FY18

\$500,000, FY19

\$500,000, FY20

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement.

Authorize the President and Secretary to execute the agreement. Authorize Chief Administrative Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

This agreement is in full compliance with the 25% MBE and 5% WBE goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts.

The Vendor has scheduled the following:

Total MBE - 28%

ProBar

621 Admiral Drive, Suite 408

Annapolis, MD 21401

Contact: Michael Moss

Ownership: Carol Bondurant 100%

Total WBE - 5%

Integrated Asset Management, Inc.

43 Redwood Road

Severna Park, MD 21146

Contact: Marla Williams

Ownership: Marla Williams 100%

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Various Funds and Units will be authorized to use this board report across central and network offices.

\$2,660,000, FY16

\$2,740,000, FY17

\$900,000, FY18

\$500,000, FY19

\$500,000, FY20

Not to exceed \$7,300,000 for the five (5) year term.

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.


Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



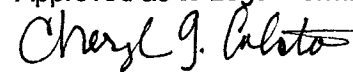
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



FORREST CLAYPOOL  
Chief Executive Officer

Approved as to Legal Form:



CHERYL J. COLSTON  
Acting General Counsel