

November 18, 2015

**AUTHORIZE A NEW AGREEMENT WITH PAUL H BROOKES PUBLISHING CO INC FOR THE
PURCHASE OF A SOCIAL EMOTIONAL SCREENING TOOL**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Paul H. Brookes Publishing Co., Inc. for the purchase of an Early Childhood Social Emotional Screening Tool for all preschool students at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for this purchase is currently being negotiated. No goods may be ordered or received and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Ward, Ms. Justyna / 773-553-2280
CPOR Number : 15-1021-CPOR-1725

VENDOR:

- 1) Vendor # 24220
PAUL H BROOKES PUBLISHING CO INC
PO BOX 10624
BALTIMORE, MD 21285
ROBERT MILLER
410 337-9580

Ownership: Paul H. Brookes 60%, Jeffrey D.
Brookes 20%, Ashley Brookes Richardson
20%

USER INFORMATION :

Contact: 11385 - Early Childhood Development - City Wide
42 West Madison Street
Chicago, IL 60602
Junkins, Ms. Tiffany
773-553-2010

TERM:

The term of this agreement shall commence on December 1, 2015 and shall end November 30, 2017. This agreement shall have one (1) option to renew for a period of two (2) years.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

DESCRIPTION OF PURCHASE:

Goods: Preschool Social Emotional Screening Tools

Quantity: 446 English Starter Kits; 225 Spanish Questionnaires

Unit Price: \$206.25 English Starter Kits; \$168.75 Spanish Questionnaires

OUTCOMES:

This purchase will result in:

- Determining whether a child requires further comprehensive evaluation or assessment.
- The Ages and Stages Questionnaires: Social Emotional Tool will be used to screen preschool children for early identification of social-emotional problems.

COMPENSATION:

Vendor shall be paid in accordance with the unit prices contained in the agreement; Estimated annual costs for the two (2) year term are set forth below:

\$130,000, FY16

\$12,122, FY17

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief of Teaching and Learning to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

This agreement is exempt from MBE/WBE review, as it was awarded via the District's CPOR Process and was not assigned any MBE/WBE compliance requirements.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 362

Unit 11385, Early Childhood Development

\$130,000, FY16

\$12,122, FY17

Not to exceed \$142,122 for the two (2) year term.

Future year funding is contingent upon budget appropriation and approval.

CFDA#:

Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

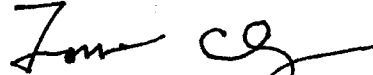
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



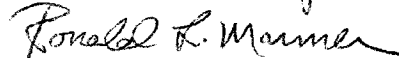
SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



FORREST CLAYPOOL
Chief Executive Officer

Approved as to Legal Form: ^{RM}



RONALD L. MARMER
General Counsel