

January 27, 2016

**AUTHORIZE A NEW AGREEMENT WITH BATTELLE FOR KIDS  
FOR ROSTER VERIFICATION SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with Battelle for Kids (BFK) to provide roster verification services to the Department of Accountability at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Ward, Ms. Justyna / 773-553-2280  
CPOR Number : 15-1214-CPOR1728

**VENDOR:**

- 1) Vendor # 67307  
BATTELLE FOR KIDS  
1160 DUBLIN RD., STE 500  
COLUMBUS, OH 43215  
Donna Davis  
614 481-3141  
Ownership: Non Profit

**USER INFORMATION :**

Project  
Manager: 16050 - Accountability  
42 West Madison Street  
Chicago, IL 60602  
Crosby, Mr. Ryan Allan  
773 553-5062

**TERM:**

The term of this agreement shall commence on February 1, 2016 and shall end January 31, 2018. This agreement shall have two (2) options to renew for periods of two (2) years each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Vendor shall provide a license to use the BFK-Link solution with associated implementation services to ensure the Board is provided with accurate data for students' growth measures. BFK-Link is a web-based linkage solution that allows teachers to confirm which students they taught as well as students for whom they administered REACH Performance Tasks, meanwhile capturing student mobility and instructional attribution.

Vendor will update and utilize previously administered business rules for the linkage process, including associated training and user support. Vendor will implement the teacher-student linkage system district-wide using the BFK-Link solution while providing training and help desk support to principals and teachers before and during the linkage process. Finally, Vendor will extract the verified and linked data and provide a data output file to the Board. Throughout this engagement, Vendor will provide ongoing strategic counsel and project management overseeing the implementation to this process.

**DELIVERABLES:**

Vendor will provide the following deliverables:

Work Stream 1: BFK-Link Software

- Deploy, host and maintain CPS-branded web portal for users to access the BFK-Link solution
- Request, load and profile roster data in the BFK-Link solution
- Provide access to the BFK-Link for all instructional staff
- Resolve data linkage issues
- Extract and deliver data output file with the outcomes of BFK-Link

Work Stream 2: Training and User Support

- Provide consulting services to support rollout
- Online and in-person training and user support
- Offsite user support via phone and e-mail
- Develop webinars, online videos and reference materials

**OUTCOMES:**

Vendor's services will result in the ability for CPS to accurately link teachers to the students they teach and to whom they administered REACH Performance Tasks. This is a requirement to produce accurate growth measures for teacher evaluation.

**COMPENSATION:**

Vendor shall be paid in accordance with the contract.

Estimated annual costs for the two (2) year term are set forth below:

\$95,508, FY 16

\$95,508, FY 17

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women Owned Participation in Goods and Services Contracts, provisions of the Program do not apply to transactions where the vendor providing services operates as a Not-for-Profit organization.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 115  
Unit 16050, Accountability  
\$95,508, FY 16  
\$95,508, FY 17  
Not to exceed \$191,016 for the two (2) year term.

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

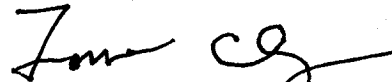
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




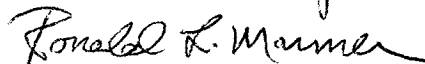
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



FORREST CLAYPOOL  
Chief Executive Officer

Approved as to Legal Form: 



RONALD L. MARMER  
General Counsel