

January 27, 2016

AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH OFFICE DEPOT FOR PURCHASE OF OFFICE SUPPLIES AND RELATED PRODUCTS

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the first renewal agreement with Office Depot to provide office supplies and related products to all schools and departments at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to Office Depot during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Pincombe, Ms. Charley C / 773-553-2280

VENDOR:

- 1) Vendor # 14360
OFFICE DEPOT
515 KEHOE BLVD.
CAROL STREAM, IL 60188
Susan Witherspoon
800 651-4624

Ownership: No Shareholder Holds More
Than A 10% Interest

USER INFORMATION :

Project
Manager: 12210 - Procurement and Contracts Office

42 West Madison Street

Chicago, IL 60602

De Longeaux, Mr. Sebastien

773-553-2280

ORIGINAL AGREEMENT:

The original Agreement (authorized by Board Report 15-0128-PR5) in the amount of \$12,000,000 is for a term commencing March 1, 2015 and ending February 29, 2016, with the Board having 3 options to renew for periods of 1 year each. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.7.

OPTION PERIOD:

The term of this agreement is being renewed for 6 months commencing March 1, 2016 and ending August 31, 2016.

OPTION PERIODS REMAINING:

There are 2 options for periods of 1 year each remaining.

SCOPE OF SERVICES:

Vendor will continue to provide office supplies and related products including copy paper, writing instruments, ink and desk accessories.

DELIVERABLES:

Vendor will continue to provide discounted office supplies and related products to all schools and departments.

OUTCOMES:

Vendor's services will result in schools and departments being offered the most competitive prices on office supplies and related products through Office Depot's ability to provide low-cost alternatives to the most popular office supply needs.

COMPENSATION:

Estimated annual costs for this option period are set forth below:

\$3,000,000, FY16

\$3,000,000, FY17

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Procurement Officer to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

Vendor's contract has been renewed for six (6) months to make strides to identify additional MBE and WBE suppliers to meet the participation goals set at 30% total MBE and 7% total WBE. Office Depot, Inc. has identified the following firms that will be utilized as part of the strategy with meeting the goals:

Total MBE - 30%
South Coast Paper
2300 Windy Ridge Parkway
Atlanta, GA 30339
Ownership: Kenny Loyd

RPT Toner, LLC - (H)
475 Supreme Drive
Bensenville, IL 60106
Ownership: Jay Shah

Officemate International Corporation
90 Newfield Avenue
Edison, NJ 08837
Ownership: Martin Yang

Total WBE - 7%
Pointe International Company
234 Oakwood Road
Lake Zurich, IL 60047
Ownership: Sheila Liao

Master Manufacturing Company
6400 Park Avenue
Cleveland, OH 44105
Ownership: Iris Rubinfeld

Smead Manufacturing Company
600 Smead Boulevard
Hastings, MN 55033
Ownership: Sharon Avent

Stride, Inc
1021 Carlisle SE
Albuquerque, NM 87106
Ownership: Kerry Bertram

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Various Funds, All Units
\$3,000,000, FY16
\$3,000,000, FY17

Not to exceed \$6,000,000 for the 6 month term. Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



FORREST CLAYPOOL
Chief Executive Officer

Approved as to Legal Form:



RONALD L. MARMER
General Counsel