

April 27, 2016

**AUTHORIZE THE EXTENSION OF THE AGREEMENT WITH MAXIMUS K-12 EDUCATION, INC. DBA  
MAXIMUS INC. FOR LICENSE AND MAINTENANCE OF STUDENT SERVICES MANAGEMENT  
SOFTWARE**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the extension of the agreement with MAXIMUS K-12 Education, Inc. DBA MAXIMUS, Inc. to provide maintenance and support for the Student Services Management (SSM) solution at an estimated annual cost set forth in the Compensation Section of this report. A written extension document is currently being negotiated. No payment shall be made to MAXIMUS, K-12 Education, Inc. DBA MAXIMUS, Inc. during this extension period prior to execution of their written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this extension is stated below.

Contract Administrator : Knowles, Mr. Jonathan / 773-553-2280

**VENDOR:**

- 1) Vendor # 64937  
MAXIMUS K-12 EDUCATION, INC DBA  
MAXIMUS, INC  
145 WYCKOFF ROAD  
EATONTOWN, IL 07724  
Phyllis A. Fish  
732 676-2937

**USER INFORMATION:**

Project  
Manager: 12510 - Information & Technology Services  
42 West Madison Street  
Chicago, IL 60602  
Gallagher, Mr. Patrick F.  
773-553-1300

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report #09-1028-PR9) in the amount of \$540,000.00 was for a term commencing November 1, 2009 and ending October 31, 2011, with the Board having three (3) options to renew for one (1) year each. The original agreement was renewed (authorized by Board Report #11-1026-PR3) in the amount of \$300,000.00 for a term commencing November 1, 2011 and ending October 31, 2012. Board Report #11-1026-PR3 was amended by Board Report #12-0627-PR23 to increase the amount to \$321,000.00. The agreement was further renewed (authorized by Board Report #12-0925-PR6) in the amount of \$325,000.00 for a term commencing November 1, 2012 and ending October 31, 2013 and again renewed (authorized by Board Report #13-0925-PR9) for a term commencing November 1, 2013 and ending October 31, 2014. The agreement was further renewed (authorized by Board Report #14-0924-PR8) for a term commencing November 1, 2014 and ending June 30, 2016. The original agreement was awarded on a non-competitive basis: the sole-source request was presented to the Non-Competitive Procurement Review Committee and approved by the Chief Procurement Officer.

**EXTENSION PERIOD:**

The term of this agreement is being extended for 12 months commencing July 1, 2016 to June 30, 2017.

**SCOPE OF SERVICES:**

Vendor will continue to provide unlimited licenses to the Board to use the Student Services Management software module for tracking clinical services and special education case management. Vendor will provide maintenance and support for this licensed software.

**DELIVERABLES:**

Vendor will continue to provide maintenance which consists of program corrections and enhancements that Vendor may develop during this renewal term as long as the Board's annual maintenance fee is current. Maintenance will also include any changes required by the Board as a result of new or modified State or Federal requirements regarding special education. Vendor will also provide support on this licensed software, which consists of resolving trouble tickets, corrective maintenance, knowledge management, and knowledge transfer. In addition, Vendor will provide:

Continued development and customization of special education and health service electronic documents, including the Individualized Education Program, 504 Plan, Health Care Plan, and Placement;

Enhanced calendar and communication modules to facilitate staff-parent meetings;

Enhanced clinician service capture module to facilitate reporting of reimbursement for services provided by clinicians;

Enhanced calendar and communication modules to facilitate staff-parent meetings;

Enhanced technical support tools, allowing help desk agents to log in as a user and identify the issue; and Upgrade to TieNet version 16.0 (2016).

**OUTCOMES:**

Vendor's services will result in enhancing educational opportunities and overall education processes, enabling new application development, and allowing for future growth. The database and enterprise software program will further automate the Board's Individualized Education Program process and will enhance the Board's ability to effectively educate students.

**COMPENSATION:**

Vendor shall be paid during this option period as follows:

Estimated annual costs for the 12 month term are set forth below:

\$389,717.00, FY17

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written extension document. Authorize the President and Secretary to execute the extension document. Authorize Chief Information Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to Section 9.5 of the Remedial Program for Minority and Women Owned Business Enterprise Participation (M/WBE Program), there were no M/WBE goals set for this solicitation which is proprietary software, scope is not further divisible.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 115  
Information Technology Services, Unit 12510  
Diverse Learner Supports and Services, Unit 11670  
\$389,717.00, FY 17  
Not to Exceed: \$389,717.00  
Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



FORREST CLAYPOOL  
Chief Executive Officer

Approved as to Legal Form:



RONALD L. MARMER  
General Counsel