

April 27, 2016

**AUTHORIZE THE PRE-QUALIFICATION STATUS OF AND ENTERING INTO AGREEMENTS WITH
VARIOUS VENDORS FOR CUSTOM PRINT SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the pre-qualification status of vendors to provide custom print services to Central Office and Schools and authorize entering into a written master agreement with each vendor. Vendors were selected on a competitive basis pursuant to Board Rule 7-2. A written master agreement for Vendors is currently being negotiated. No services shall be provided by any Vendor and no payment shall be made to any Vendor prior to execution of their written master agreement. The pre-qualification status approved herein for each Vendor shall automatically rescind in the event such Vendor fails to execute the Board's master agreement within 90 days of the date of this Board Report. Information pertinent to this master agreement is stated below.

Specification Number : 16-350019

Contract Administrator : Knowles, Mr. Jonathan / 773-553-2280

VENDOR:

- 1) Vendor # 44218
GEM BUSINESS FORMS INC M
5942 S CENTRAL
CHICAGO, IL 60638
Kathy Owens
773 735-3300

Gembusinessforms@Sbcglobal.Net
Categories: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11
Ownership: Katharine T. Owens 85%,
Courtney Owens 7.5% And Christopher J
Owens 7.5%

- 2) Vendor # 40473
K & M PRINTING CO., INC
1410 NORTH MEACHAM ROAD
SCHAUMBURG, IL 60173
Keith Stobart
847 884-1100

Kastobart@Kmprinting.Com
Categories: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
Ownership: Kenneth J Stobart 50% And
Richard Stobart 50%

- 3) Vendor # 14360
OFFICE DEPOT
515 KEHOE BLVD.
CAROL STREAM, IL 60188
Susan Witherspoon
800 651-4624

Susan.Witherspoon@Officedepot.Com
Categories: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10
Ownership: Publicly Owned Company

USER INFORMATION :

Contact:

12210 - Procurement and Contracts Office

42 West Madison Street

Chicago, IL 60602

Knowles, Mr. Jonathan

773-553-2280

TERM:

The term of this pre-qualification period and each master agreement is three (3) years, commencing on May 1, 2016 and ending on April 30, 2019. The Board shall have the right to extend the pre-qualification period and each master agreement for two (2) additional one (1) year periods.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate each agreement with 30 days written notice.

SCOPE OF SERVICES:

The vendors shall provide custom printing services for Central Office and Schools in the categories for which they have been pre-approved. The categories are listed below.

DELIVERABLES:

The vendors will provide custom print services in the categories for which each is pre-qualified. The categories for which vendors may be pre-qualified are the following:

1. Vinyl Banners
2. Booklets
3. Calendars
4. Elementary and High School Diplomas
5. Pamphlets
6. Personalized Cashier's Receipt Pads
7. Posters
8. Report Cards
9. Schools Certificates
10. Wall Decals
11. Yearbooks

OUTCOMES:

Vendors' services will result in cost effective custom printing services.

COMPENSATION:

The compensation payable to all Vendors during the pre-qualification period shall not exceed the amounts below. The payments to all pre-qualified Vendors shall be reported to the Board on a quarterly basis pursuant to Board Rule 7-8.

Estimated annual costs for the three (3) year term are set forth below:

\$2,670,000, FY 17

\$2,670,000, FY 18

\$2,660,000, FY 19

USE OF THE POOL: Central Office and all schools are authorized to receive services from the pre-qualified pool as follows: Vendors shall respond to statements of work (SOW) for custom print services and projects be awarded to the lowest, responsive bidder.

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written master agreements. Authorize the President and Secretary to execute the master agreements. Authorize Chief Procurement Officer to execute all ancillary documents required to administer or effectuate the master agreements.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Programs for Minority and Women Owned Business Enterprise (M/WBE) Participation in Goods and Services Contracts, the overall MWBE goals for the award are 35% MBE and 15% WBE.

Total MBE - 35%

GEM Business Forms

5942 S. Central Ave.

Chicago, IL 60638

Contact: Katherine Owens

Montenegro Paper Ltd

400 West Lake Street Suite 214

Roselle, IL 60172-3572

Contact: Irma Bates

World Pac Paper

938 East Swan Creek Road #411

Ft. Washington, MD 20744

Contact: Richard Baptiste

Krick Enterprises

1548 Ogden Ave.

Downers Grove, IL 60515

Contact: Reggie Godfrey

Total WBE - 15%

TBK Promotions

3055 South 111th Street - 2 south

Chicago, IL 60655

Contact: Mary Carol Flynn

Com-Graphics, Inc
329 West 18th Street
Chicago, IL 60618-1120
Contact: Denise Kretzer

Accurate Die Cutting
120 Joey Drive
Elk Grove Village, IL 60007-1304
Contact: Laura Wolf

Consolidated Printing Company
5942 North Northwest Highway
Chicago, IL 60631-2664
Contact: Marilyn Jones

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund: Various Funds
\$2,670,000, FY 17
\$2,670,000, FY 18
\$2,660,000, FY 19
Not to exceed \$8,000,000 for the three (3) year term.
Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

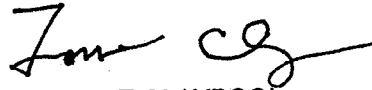
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



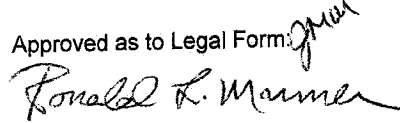
SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



FORREST CLAYPOOL
Chief Executive Officer

Approved as to Legal Form:



RONALD L. MARMER
General Counsel