

June 22, 2016

**AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH FRONTLINE TECHNOLOGIES, INC. TO  
PROVIDE SUBSTITUTE SERVICES PLACEMENT SYSTEM**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the first renewal agreement with Frontline Technologies, Inc. to provide substitute services placement system to the Talent Office at an estimated annual cost of \$160,165 for this option period. A written document exercising this option is currently being negotiated. No payment shall be made to Frontline Technologies, Inc. during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number : 13-250044

Contract Administrator : Hubbard, Ms. Carisa Ann / 773-553-2280

**VENDOR:**

- 1) Vendor # 96733  
FRONTLINE TECHNOLOGIES, INC  
1400 Atwater Drive  
Malvern, PA 19355  
Jeremy Buckley  
610 727-0349

**USER INFORMATION :**

Project  
Manager: 11010 - Talent Office  
  
42 West Madison Street  
  
Chicago, IL 60602  
  
Lyons, Mr. Matthew A  
  
(773) 553-2520

PM Contact:  
  
11010 - Talent Office  
  
42 West Madison Street  
  
Chicago, IL 60602  
  
Clair-McClellan, Miss Lauren Marie  
  
(773) 553-1127

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 13-0626-PR49) in the amount of \$510,446, is for a term commencing July 1, 2013 and ending June 30, 2016, with the Board having 2 options to renew for

periods of 1 year each. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

**OPTION PERIOD:**

The term of this agreement is being renewed for 1 year commencing July 1, 2016 and ending June 30, 2017.

**OPTION PERIODS REMAINING:**

There is 1 option period for 1 year remaining.

**SCOPE OF SERVICES:**

Vendor will continue to provide proper implementation and integration of automated substitute placement system. The system provides:

- Increased fill rates
- Ease of tracking
- Automation with 24 hour access for requests and fills
- Integration with current operating system
- Delivered reports
- Established web presence and toll free number for access
- Compliance support resolution

**DELIVERABLES:**

Vendor will continue to provide Process Review and Planning, Data Migration, Configuration, Training, Workshops/Training Materials, Software/Programming and Final Review (Test process and make any final configuration changes)

**OUTCOMES:**

Vendor's services will result in personnel accessing placement services via telephone or internet anytime/anywhere which will drive efficiencies for the Substitute Service area. Real time absence data, reporting, and efficient tracking are expected outcome. This tool will cut cost, provide reporting strategies, improve communication and integrate with our current systems.

**COMPENSATION:**

Vendor shall be paid during this option period as follows: monthly payments based on a 10 month school year, not to exceed the sum of \$160,165.00. Estimated annual costs for this option period are set forth below:

\$160,165.00, FY17

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief Talent Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to transactions where the vendor is providing software applications.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 115  
Talent Office, Unit 110100  
\$160,165.00, FY17

Not to exceed \$160,165.00 for the 1 year term.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




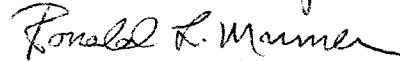
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



FORREST CLAYPOOL  
Chief Executive Officer

Approved as to Legal Form: 



RONALD L. MARMER  
General Counsel