

April 26, 2017

**AUTHORIZE THE FIRST AND SECOND RENEWAL AGREEMENTS WITH KERRY'S AUTOBODY, INC. FOR VEHICLE MAINTENANCE SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the first and second renewal agreements with Kerry's Autobody, Inc. to provide vehicle maintenance services at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising these options is currently being negotiated. No payment shall be made to Kerry's Autobody, Inc. during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Hernandez, Miss Patricia / 773-553-2280  
CPOR Number : 17-0330-CPOR-1829

**VENDOR:**

- 1) Vendor # 17395  
KERRY'S AUTOBODY INC  
5435 W. 63RD ST  
CHICAGO, IL 60638

Helen Golder  
773 284-6204

Ownership: Helen Golder - 100%

**USER INFORMATION :**

Contact:  
11870 - Student Transportation  
42 West Madison Street  
Chicago, IL 60602  
Mc Guire, Mr. Kevin P.  
773-553-2860

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 16-0622-PR8) in the amount of \$120,000 is for a term commencing upon contract execution and ending June 30, 2017, with the Board having three (3) options to renew for one (1) year term. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

**OPTION PERIOD:**

The term of this agreement is being renewed for two (2) years commencing July 1, 2017 and ending June 30, 2019.

**OPTION PERIODS REMAINING:**

There is one (1) option period for one (1) year remaining.

**SCOPE OF SERVICES:**

Vendor will continue to provide maintenance services for 25 vehicles owned by the Board. Services will include standard preventative maintenance inspections, follow-up repairs as needed, replacement of each vehicle's oil, oil filters, and lubrication of each chassis. Vendor will also be required to coordinate and maintain records for all preventative maintenance inspections. Vendor will also provide access to emergency road service and over-the-road repairs.

**DELIVERABLES:**

Vendor will continue to provide monthly service reports of vehicle maintenance provided.

**OUTCOMES:**

Vendor's services will keep CPS vehicles compliant with annual state and federal safety regulations.

**COMPENSATION:**

Vendor shall be paid during this option period on an hourly basis, plus cost of parts; total not to exceed for the FY18 and FY19, \$250,000.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief Administrative Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Programs for Minority and Women Owned Business Enterprise (M/WBE) Participation in Goods and Services Contracts, the M/WBE goals for this contract include 30% MBE and 7% WBE. The Prime on this contract is 100% WBE.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 115, Department of Transportation, Unit 11870  
\$125,000, FY18  
\$125,000, FY19

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

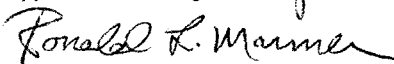
Approved for Consideration:

  
JOSE ALFONSO DE HOYOS-ACOSTA  
Chief Administrative Officer

Approved:

  
FORREST CLAYPOOL  
Chief Executive Officer

Approved as to Legal Form: 

  
RONALD L. MARMER  
General Counsel