

**AUTHORIZE THE FINAL RENEWAL AGREEMENT WITH FRONTLINE TECHNOLOGIES, INC. TO  
PROVIDE A SUBSTITUTE SERVICES PLACEMENT SYSTEM**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the final renewal agreement with Frontline Technologies, Inc. to provide a substitute services placement system to the Talent Office at an estimated annual cost of \$160,165.00 for this option period. A written document exercising this option is currently being negotiated. No payment shall be made to the Vendor during the option period prior to the execution of their written document. The authority granted herein shall automatically rescind in the event their written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number : 13-250044

Contract Administrator : Sinnema, Mr. Ethan Cedric / 773-553-5180

**VENDOR:**

- 1) Vendor # 96733  
FRONTLINE TECHNOLOGIES, INC  
1400 Atwater Drive  
Malvern, PA 19355

Donna Kiwala  
610 727-0349

Ownership: Edward Cone - 57.8%, Michael  
Blackstone - 15.6%, Roland Thompson -  
15.6%

**USER INFORMATION :**

Project  
Manager: 11010 - Talent Office  
  
42 West Madison Street  
  
Chicago, IL 60602  
  
Clair-McClellan, Miss Lauren Marie  
  
773-553-1127

**ORIGINAL AGREEMENT:**

The original agreement (authorized by Board Report 13-0626-PR49) in the amount of \$510,446.00 was for a term commencing July 1, 2013 and ending June 30, 2016, with the Board having two (2) options to renew for periods of one (1) year each. The first renewal agreement (authorized by Board Report 16-0622-PR11) in the amount of \$160,165.00 was for a term commencing July 1, 2016 and ending June 30, 2017. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

**OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing July 1, 2017 and ending June 30, 2018.

**OPTION PERIODS REMAINING:**

There are no option periods remaining.

**SCOPE OF SERVICES:**

Vendor will continue to provide proper implementation and integration of the automated substitute placement system. The system provides:

- Increased fill rates
- Ease of tracking
- Automation with 24 hour access for requests and fills
- Integration with current operating system
- Delivered reports
- Established web presence and toll free number for access
- Compliance support resolution

**DELIVERABLES:**

Vendor will continue to provide Process Review and Planning, Data Migration, Configuration, Training, Workshops/Training Materials, Software/Programming and Final Review (test process and make any final configuration changes).

**OUTCOMES:**

Vendor's services will result in personnel accessing placement services via telephone or internet anytime/anywhere which will drive efficiencies for the Substitute Service area. Real time absence data, reporting, and efficient tracking are expected outcomes. This tool will cut costs, provide reporting strategies, improve communication and integrate with our current systems.

**COMPENSATION:**

Vendor shall be paid during this option period as follows: monthly payments based on a ten (10) month school year, not to exceed the sum of \$160,165.00.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Talent Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to contracts where the vendor is providing proprietary software applications.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 115, Talent Office, Unit 11010

\$160,165.00, FY18

Not to exceed \$160,165.00 for the one (1) year term.

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

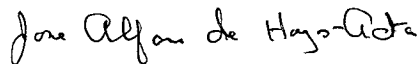
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

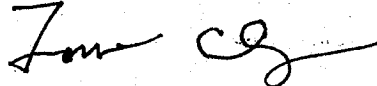
Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.


Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

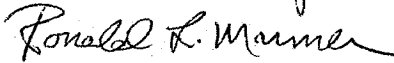
Approved for Consideration:

  
JOSE ALFONSO DE HOYOS-ACOSTA  
Chief Administrative Officer

Approved:

  
FORREST CLAYPOOL  
Chief Executive Officer

Approved as to Legal Form: 

  
RONALD L. MARMER  
General Counsel