

**AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH NATIONAL CHARTER SCHOOLS
INSTITUTE FOR A SCHOOL OVERSIGHT SYSTEM**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the first renewal agreement with National Charter Schools Institute to provide a web-based school oversight system, to Office of Innovation and Incubation at an annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to National Charter Schools Institute during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number : 16-0613-Cpor-1773

Contract Administrator : Hubbard, Ms. Carisa Ann / 773-553-2280

VENDOR:

- 1) Vendor # 17400
National Charter Schools Institute
711 W. PICKARD ST. STE M
MT. PLEASANT, MI 48858

Jackie Mullikin
989 317-3510

Ownership: Non Profit

USER INFORMATION :

Project
Manager: 13610 - Innovation and Incubation

42 West Madison Street

Chicago, IL 60602

Bradley, Ms. Mary

773-553-2511

PM Contact:
11110 - Network Support

42 West Madison Street

Chicago, IL 60602

Kirby, Miss Elizabeth Anne

773-553-3026

ORIGINAL AGREEMENT:

The original Agreement (authorized by Board Report 16-0622-PR3) in the amount of \$150,000 is for a term commencing November 22, 2016 and ending June 30, 2017, with the Board having 2 options to renew for 1 year terms. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

OPTION PERIOD:

The term of this agreement is being renewed for 1 year commencing July 1, 2017 and ending June 30, 2018.

OPTION PERIODS REMAINING:

There is 1 option period for 1 year remaining.

SCOPE OF SERVICES:

The vendor will continue to provide a web-based school oversight system, Epicenter, to the Office of Innovation and Incubation. Epicenter will monitor school contractual and legal oversight for all charter and contract schools and alternative learning opportunity programs. Epicenter will follow the Office of Innovation and Incubation master calendar for school reporting and will collect and monitor the submission of all school management, legally required and financial documents. Epicenter will store all submitted documents, track updates to school and board contact information, streamline authorization processes and generate up to date dashboards and reports on completion and submission of all legally requested documents and financial status according to financial metrics of contractual expectations.

DELIVERABLES:

The vendor will continue to provide a web-based school oversight system, Epicenter, training for Office of Innovation and Incubation staff, schools and school board members and ongoing technical support for Epicenter.

OUTCOMES:

Vendor's services will continue to result in the efficiency and information needed that allows staff to focus on quality and ensuring the district fulfills its responsibilities as a school authorizer. This system will process applications, manage compliance, automate workflow and evaluate school performance.

COMPENSATION:

Vendor shall be paid during this option period as specified in the agreement; estimated annual costs for this option period are set forth below:

\$150,000 FY18

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief of School Strategy and Planning to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to transactions where the vendor providing services operates as a not-for-profit organization.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 115; Innovation and Incubation; Unit 13610
\$150,000.00, FY18
Not to exceed \$150,000.00 for the 1 year term.
Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.


Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

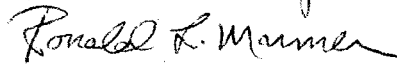
Approved for Consideration:


JOSE ALFONSO DE HOYOS-ACOSTA
Chief Administrative Officer

Approved:


FORREST CLAYPOOL
Chief Executive Officer

Approved as to Legal Form: 


RONALD L. MARMER
General Counsel