

May 24, 2017

**AUTHORIZE THE FIRST AND SECOND RENEWAL AGREEMENTS WITH DUNBAR ARMORED, INC.  
FOR COURIER SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the first and second renewal agreements with Dunbar Armored, Inc. to provide armored car courier services to the Department of Finance at an estimated cost set forth in the compensation section of this report. A written document exercising these options is currently being negotiated. No payment shall be made to the Vendor during the option period prior to execution of their written document. The authority granted herein shall automatically rescind in the event their written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number : 14-250010

Contract Administrator : Sinnema, Mr. Ethan Cedric / 773-553-5180

**VENDOR:**

- 1) Vendor # 37755  
DUNBAR ARMORED, INC.  
P O BOX 333  
BALTIMORE, MD 21203  
RUSSEL E. DANIELS  
410 285-7000  
Ownership: Dunbar Family Trust - 100%

**USER INFORMATION :**

Project  
Manager: 12440 - Treasury  
42 West Madison Street  
Chicago, IL 60602  
Bennett, Ms. Jennie H  
773-553-2595

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 14-0625-PR28) in the amount of \$1,290,000.00 was for a term commencing July 1, 2014 and ending June 30, 2017, with the Board having two (2) options to renew for one (1) year terms. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

**OPTION PERIOD:**

The term of this agreement will exercise both options simultaneously and be for a term commencing July 1, 2017 and ending June 30, 2019.

**OPTION PERIODS REMAINING:**

There are no option periods remaining.

**SCOPE OF SERVICES:**

Upon request, Vendor will continue to provide (i) armored car transportation of coin, currency, checks, and money orders between schools and depository bank(s) designated by the Board to accept receipts from lunchroom collections and Preschool tuition based daycare collections per schedules periodically provided

by the Board; (ii) armored car change delivery; (iii) reconciliation reporting; (iv) change consisting of both coin and currency; (v) bags for transporting collections, and other related services as requested by the Departments of Finance or Operations. Vendor shall also, upon request, continue to pick up additional collections from schools, unrelated to the lunchroom or preschool collections. Such collections may include, but are not limited to, collections generally referred to as "Internal Accounts." Schools may utilize Vendor for their Internal Accounts pickups whether from the lunchroom or from the main office. These collections will be delivered to the depository institution of the school's choice.

**DELIVERABLES:**

Vendor will continue to provide statements, reconciliation reports, electronic information, electronic access to information and other written and electronic reports, as requested.

**OUTCOMES:**

Vendor's services will continue to result in the timely, reliable, reconcilable transportation of collections and change orders to and from the schools.

**COMPENSATION:**

Vendor shall be paid during this option period according to the terms of the agreement. Estimated annual costs for this option period are set forth below:

\$430,000.00, FY18

\$430,000.00, FY19

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Financial Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

The M/WBE goals for this agreement include: 10% total MBE and 5% total WBE participation. However, the Office of Business Diversity recommends a partial waiver of the goals as required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts be granted as the vendor has demonstrated good faith efforts in achieving participation.

The Vendor has identified the following:

Total MBE - 2%  
Petromex, Inc.  
14702 S. Hamlin  
Midlothian, Illinois 60445  
Contact: Felipe Estrada

Total WBE - 1%  
B&L Distributors, Inc.  
7808 W. College Drive, Suite 4  
Palos Heights, Illinois 60463  
Contact: Donna Alm

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 312

Nutrition Support Services, 12050 - \$500,000.00

\$250,000.00, FY18

\$250,000.00, FY19

Fund 115

Treasury, 12440 - \$360,000.00

\$180,000.00, FY18

\$180,000.00, FY19

Not to exceed \$860,000.00 for the two (2) year term. Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.


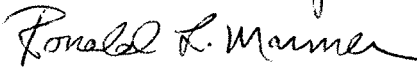
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

  
JOSE ALFONSO DE HOYOS-ACOSTA  
Chief Administrative Officer

Approved:

  
FORREST CLAYPOOL  
Chief Executive Officer

Approved as to Legal Form:   
  
RONALD L. MARMER  
General Counsel