

May 24, 2017

**AUTHORIZE THE SECOND RENEWAL AGREEMENT WITH SAGA INNOVATIONS, INC  
FOR IN-CLASS MATH TUTORING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the second renewal agreement with SAGA Innovations, Inc. to provide in-class math tutoring services to at-risk students at various high schools at an estimated annual cost set forth in the compensation section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to SAGA Innovations, Inc during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number : 15-350031

Contract Administrator : Hubbard, Ms. Carisa Ann / 773-553-2280

**VENDOR:**

- 1) Vendor # 16228  
SAGA Innovations Inc.  
10 Laudholm Rd.  
Newton, MA 02458  
Alan Safran  
657 501-9401  
Ownership: Non-Profit

**USER INFORMATION :**

Project  
Manager: 10871 - Science, Technology, Engineering, and Math (STEM)  
programs  
42 W Madison  
Chicago, IL 60602  
Curvey-Johnson, Mrs. Rukiya  
773-553-3549

PM Contact: 10870 - College and Career Success Office  
42 West Madison Street  
Chicago, IL 60602  
Mather, Mr. Alan Wesley  
773-535-5100

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 15-0624-PR5) in the amount of \$500,000 was for a term commencing July 1, 2015 and ending June 30, 2016, with the Board having three (3) to renew for one (1) year terms. The agreement was renewed (authorized by Board Report 16-0525-PR1) for a term commencing July 1, 2016 and ending June 30, 2017. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

**OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing July 1, 2017 and ending June 30 2018.

**OPTION PERIODS REMAINING:**

There is one (1) option period for one (1) year remaining.

**SCOPE OF SERVICES:**

Vendor will continue to provide an intensive, high-dosage tutoring program that both personalizes and differentiates instruction for every student based on their academic needs and individual learning styles and will utilize a research and evidence based intervention for math to substantially increase the success of struggling students in grades 9 and 10. The tutoring will be done during the regular school day and does not include tutoring services after regular school hours. The program must be used with struggling students during the regular school day, in a structured class period, and shall allow students to work at their own level and pace, when appropriate. The program will provide a ratio of 1 tutor per 2 students during a period; a tutor will have a caseload of up to fourteen (14) students over the course of a school day and school year. Tutors working a full day will be required to be available during the regular school hours (7.5 hours), five days a week. Tutors that work a partial day must work a minimum of three hours during the regular school day. The number of students served per school will vary by selected school size, although it will be approximately 150 students per school. The projected schools for services are Amundsen High School, Bogan High School, Bowen High School, Chicago Vocational Career Academy (CVCA), Harlan High School, Little Village High School Campus, Kelvyn Park High School, and Wells High School. The total number of students across all these schools that will be served is 800. The program shall be for Board students identified as two or more grade levels below in math. The program shall include training of their tutors on managing students' behavior and strategies.

**DELIVERABLES:**

Vendor will continue to provide the trained tutors and classroom materials in order to run a successful program. Vendor will also give five (5) assessments to the students throughout the school year in order to measure student progress and achievement and provide reporting and back to the Board based on the results of those assessments.

**OUTCOMES:**

Vendor's services will continue to result in a successful math tutoring program that will increase the academic outcomes of the students involved. The program will decrease the achievement gap for students that are at least two grade levels behind in math so that they can catch up with their peers.

**COMPENSATION:**

Vendor shall be paid during this option period as follows: Estimated annual costs for this option period is set forth below:

\$2,500,000 FY18

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Officer of College and Career Success to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to transactions where the vendor providing services operates as a not-for-profit organization.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 332

Science, Technology, Engineering, and Math (STEM) Programs, Unit #10871

\$2,500,000.00, FY18

Not to exceed \$2,500,000.00 for the one year term. Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

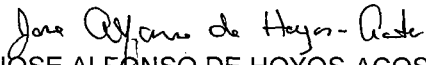
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.


Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

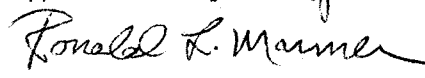
Approved for Consideration:

  
JOSE ALFONSO DE HOYOS-ACOSTA  
Chief Administrative Officer

Approved:

  
FORREST CLAYPOOL  
Chief Executive Officer

Approved as to Legal Form: 

  
RONALD L. MARMER  
General Counsel