

May 24, 2017

**AUTHORIZE THE SECOND RENEWAL AGREEMENT WITH CITYSPAN TECHNOLOGIES FOR PROGRAM MANAGEMENT FUNCTIONS FOR STUDENT TRANSITION PROGRAMS**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the second renewal agreement with Cityspan Technologies to provide program management functions for extended learning opportunities and case management for student transition programs to the Department of Information Technology Services at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to Vendor during the option period prior to execution of their written document. The authority granted herein shall automatically rescind in the event their written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Sinnema, Mr. Ethan Cedric / 773-553-5180

**VENDOR:**

- 1) Vendor # 97779  
CITYSPAN TECHNOLOGIES  
2054 UNIVERSITY AVE, 5F  
BERKELEY, CA 94704  
Mark Min  
510 665-1700  
Ownership: Mark Min - 100%

**USER INFORMATION :**

Contact:  
12510 - Information & Technology Services  
42 West Madison Street  
Chicago, IL 60602  
Dibartolo, Mr. Phillip Brian  
773-553-2641

**ORIGINAL AGREEMENT:**

The original agreement (authorized by Board Report 15-0722-PR4) in the amount of \$350,000.00 was for a term commencing July 1, 2015 and ending June 30, 2016, with the Board having two (2) options to renew for one (1) year terms each. The first renewal agreement (authorized by Board Report 16-0427-PR9) in the amount of \$350,000.00 was for a term commencing July 1, 2016 and ending June 30, 2017. The original agreement was awarded on a non-competitive basis: the sole-source request was presented to the Non-Competitive Procurement Review Committee and approved by the Chief Procurement Officer.

**OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing July 1, 2017 and ending June 30, 2018.

**OPTION PERIODS REMAINING:**

There are no renewal options remaining.

**SCOPE OF SERVICES:**

Vendor will continue to serve as a supplemental ITS software vendor for the Chicago Public Schools. Vendor will continue to provide system-wide features, provider-level features, as well as collect student-level data for specific programs (e.g., out-of-school time programs, Community Schools). Vendor will also continue to generate summary reports that meet program and funding requirements of the Chicago Public Schools.

In addition to student-level program participation data, Vendor will also continue to implement custom case management functionalities to track supports provided to students served by the Juvenile Justice Transition Support Team and the Student Outreach and Re-engagement (SOAR) Centers. Functionalities include student/specialist assignments, planning and tracking student outcomes, and creating individual success plans that integrate student enrollment and attendance data from IMPACT/SIM to track.

**DELIVERABLES:**

Vendor will continue to:

1. Provide licensing and systems maintenance to the Chicago Public Schools for a period of one (1) year.
2. Provide user account management, annual program management setup, nightly data exchange with the CPS IMPACT systems, application development and configuration services for continued feature development in support of the following programs and processes:

- Title 1 Programs
- After School All Stars
- Community Schools Initiative
- OST Programs (YBTC, Science Olympiad, Debate, Decathlon, TPPI, etc.)
- SOAR
- SMART
- Individualized Success plans
- Thrive data exports
- Juvenile Justice

3. Provide System that will accommodate for both system wide and provider specific feature sets.
4. Provide System that will allow for robust reporting to satisfy all program specific requirements; including cross-provider and cross-school reports for state/federal grant tracking, school level teacher class schedule reporting, school level and provider level actuals vs. projection, provider level reporting to audit attendance data, and other reports as needed.

**OUTCOMES:**

1. Vendor will provide a solution that allows CPS to track and report upon student participation for in-scope programs, including attendance and dosage where applicable.
2. Vendor will provide program participation data back to the CPS data warehouse to allow for an analysis of program efficacy based on other student performance indicators that reside outside of the Vendor's program.
3. Vendor will provide as needed user support, system configuration and or project management expertise to external service providers and community based organizations.

**COMPENSATION:**

Vendor shall be paid according to the terms of the agreement. Estimated annual costs for the one (1) year option period are set forth below:

\$350,000.00 FY18

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**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Information Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to Section 9.5 of the Remedial Program for Minority and Women Owned Business Enterprise Participation (M/WBE Program), there were no MWBE goals set for this solicitation which is proprietary software, scope is not further divisible.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Funds 332 and 324  
Information Technology Services, Unit #12510

\$350,000.00, FY18

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

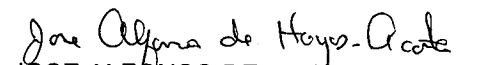
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

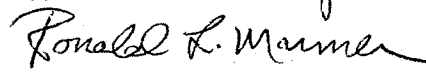
Approved for Consideration:

  
JOSE ALFONSO DE HOYOS-ACOSTA  
Chief Administrative Officer

Approved:

  
FORREST CLAYPOOL  
Chief Executive Officer

Approved as to Legal Form:

  
RONALD L. MARMER  
General Counsel