

**AUTHORIZE A NEW AGREEMENT WITH AARP FOUNDATION FOR SCHOOL BASED TUTORING  
AND MENTORING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with AARP Foundation to provide School Based Tutoring and Mentoring services at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number : 17-0704-Cpor-1862

Contract Administrator : Hubbard, Ms. Carisa Ann / 773-553-2280

**VENDOR:**

- 1) Vendor # 16396  
AARP Foundation  
601 E. STREET NW  
WASHINGTON, DC 20049

Myrna Torries  
202 434-2277

Ownership: Non Profit

**USER INFORMATION :**

Contact:

10816 - Chief Education Office  
42 West Madison Street  
Chicago, IL 60602  
Oreilly, Mr. James Patrick  
773-553-1216

PM Contact:

11110 - Network Support  
42 West Madison Street  
Chicago, IL 60602  
Kirby, Miss Elizabeth Anne  
773-553-3026

**TERM:**

The term of this agreement shall commence on September 1, 2017 and shall end June 30, 2018. This agreement shall have no options to renew.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Vendor will provide intensive school based reading intervention services in grades K-3. These reading intervention services will be provided at up to twenty-two (22) CPS schools. These services are provided by adults ages 50+ who are well-trained volunteers/tutors and will share a lifetime of experience with assigned students, acting as an additional teacher, role model, guide and friend. Tutors are recruited, screened, and trained by the Vendor. They will offer an intensive level of one-to-one and small group tutoring that builds reading skills for K-3 students who have been identified as academically vulnerable. Tutors will work with teachers to develop a specific intervention strategy for each student served.

**DELIVERABLES:**

Vendor will provide:

- 1) Placement of up to three tutors per participating K-3 classroom and a team leader per school
- 2) Up to 12 hours of tutor support for each participating classroom teacher per week focused on the recommendations of the National Institute of Child Health and Development and the Secretary of Education
- 3) School-based site coordination will be provided by a trained tutor Team Leader for at least 20 hours per week per school with coordination and supervision by AARP professional staff members
- 4) On-going communication and coordination with school principals and designated school staff to support student outcomes and to assure quality
- 5) A one-hour teacher introduction/orientation on the model, performance measures, survey tools and program expectations
- 6) Program evaluation comprised of teacher pre-post assessments and survey, volunteer surveys, volunteer performance evaluations, and any agreed upon Chicago Public School metrics.

**OUTCOMES:**

Vendor's intervention services will result in improved reading literacy performance; improved attendance; and improved student engagement (e.g. participation, concentration, and motivation to learn). These outcomes will be based upon benchmarks provided by CPS.

**COMPENSATION:**

Vendor shall be paid as follows: total not to exceed the sum of \$249,000.

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief of School Strategy and Planning to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

No MWBE goals assigned for this contract, non-profit organization.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Multiple Funds, Various School Units

\$249,000, FY18

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.


Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



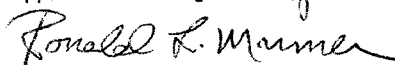
JONATHAN MAPLES  
Chief Procurement Officer

Approved:



FORREST CLAYPOOL  
Chief Executive Officer

Approved as to Legal Form: 



RONALD L. MARMER  
General Counsel