

September 27, 2017

AMEND BOARD REPORT 17-0524-PR4
**AUTHORIZE A NEW AGREEMENT WITH ILLINOIS RESTAURANT ASSOCIATION EDUCATIONAL
 FOUNDATION FOR CULINARY EDUCATION SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Illinois Restaurant Association Educational Foundation ("IRAEF") to provide culinary education services to the department of Early College and Career Education at an annual cost set forth in the Compensation Section of this report. Vendor was selected on a non-competitive basis. This item was presented to the Single/Sole Source Committee on April 4, 2017 and approved by the Chief Procurement Officer. Upon approval as a Single Source, the item was published on the Procurement website on April 4, 2017, found here: <http://csc.cps.k12.il.us/purchasing/>. The item will remain on the Procurement website until the May 24, 2017 Board Meeting. This process complies with the independent consultant's recommendations for single source procurement and the Board's Single/Sole Source Committee Charter. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this amended Board Report. Information pertinent to this agreement is stated below.

This September 2017 amendment is necessary to increase the compensation amount by \$19,160 for an additional school to receive services and to revise the not-to-exceed amount to \$165,280.

Contract Administrator : Hubbard, Ms. Carisa Ann / 773-553-2280

VENDOR:

- 1) Vendor # 25249
 ILLINOIS RESTAURANT ASSOCIATION
 EDUCATIONAL FOUNDATION
 33 WEST MONROE, STE 250
 CHICAGO, IL 60603
 Kathy Summers
 312 787-4000X147

Ownership: Non-Profit

USER INFORMATION :

Project 13725 - Early College and Career
 Manager: 42 West Madison Street
 Chicago, IL 60602
 Blackmon, Mr. David Robert
 773-553-2108

PM Contact: 10870 - College and Career Success Office
 42 West Madison Street
 Chicago, IL 60602
 Mather, Mr. Alan Wesley
 773-535-5100

TERM:

The term of the agreement shall commence on October 1, 2017 and shall end September 30, 2019. This agreement shall have two (2) options to renew for a period of two (2) years each.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

IRAEF will connect CPS culinary students with restaurant industry professionals in order to increase the number of students matriculating into college and transitioning into viable careers. IRAEF will provide students with intensive work-based learning opportunities, including internships, job shadows and workplace site visits. IRAEF will also provide students with opportunities to earn the nationally recognized ProStart certification and attend an overnight Culinary Summer Camp. IRAEF will support teachers by providing quarterly and summer professional development experiences and managing logistics for career connecting activities, including guest speakers, competitions, showcases and restaurant industry-based events.

DELIVERABLES:

Vendor will provide the following services: 1) job readiness training and life skills mentoring, student internship development and internship incentive program, 2) mentoring and coaching for certification, 3) culinary summer camp program, 4) program monitoring, management and communications, 5) job shadow day and culinary and hospitality showcase dinner, 6) Illinois ProStart Student Invitational, 7) guest speakers, field trips and other development opportunities, 8) national certificate administration and scholarships, 9) industry events, 10) professional development and 11) recognition programs.

OUTCOMES:

Vendor's services will result in students having the opportunity to receive the ProStart certification and job readiness and soft skills training to prepare them to succeed in whatever post-secondary path they choose. Students will be prepared to enter the workforce by their participation in job shadowing, work-based learning experiences and prearranged interviews at food service establishments offered by the IRAEF. Teachers will receive increased content area knowledge from the professional development opportunities.

COMPENSATION:

Vendor shall be paid as follows: ~~\$73,060~~ \$82,640 annually; not to exceed ~~\$146,120~~ \$165,280 for the two year term.

REIMBURSABLE EXPENSES:

None.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Officer of College and Career Success to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, M/WBE provisions do not apply to those vendors who operate as Not-for-Profit organizations. This agreement is exempt from M/WBE review.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 369, Unit 13727, Early College and Career Education - City Wide

~~\$73,060~~, \$82,640, FY18

~~\$73,060~~, \$82,640, FY19

Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:





JONATHAN MAPLES
Chief Procurement Officer

Approved:



FORREST CLAYPOOL
Chief Executive Officer

Approved as to Legal Form: 



RONALD L. MARMER
General Counsel