

January 24, 2018

**AUTHORIZE A NEW AGREEMENT WITH AMERICAN INSTITUTES FOR RESEARCH (AIR)
TO CONDUCT EVALUATION OF MAGNET SCHOOLS ASSISTANCE PROGRAM (MSAP)
GRANT SERVICES**

THE ACTING CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with American Institutes for Research in the Behavioral Sciences dba American Institute for Research (AIR) to conduct the evaluation plan each year of the five year Magnet Schools Assistance Program (MSAP) Grant at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a non-competitive basis. This item was presented to the Single/Sole Source Committee on January 3, 2018 and approved by the Chief Procurement Officer. Upon approval as a Single Source, the item was published on the Procurement website on January 3, 2018 found here: cps.edu/procurement. The item will remain on the Procurement website until the January 24, 2018 Board Meeting. This process complies with the independent consultant's recommendations for single source procurement's and the Board's "Single/Sole Source Committee Charter". No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Hayes, Ms. Deirdre N / 773-553-3226

VENDOR:

- 1) Vendor # 68697
AMERICAN INSTITUTES FOR RESEARCH IN
THE BEHAVIORAL SCIENCES DBA AMERICAN
INSTITUTE FOR RESEARCH (AIR)
1000 THOMAS JEFFERSON STREET, NW
WASHINGTON, DC 20007
Nilva da Silva
202 403-5086

USER INFORMATION :

Project
Manager: 10845 - Magnet, Gifted and IB Programs
42 West Madison Street
Chicago, IL 60602
Frazier, Miss Michelle
773-553-5104

PM Contact:
10810 - Teaching and Learning Office
42 West Madison Street
Chicago, IL 60602
Mcdade, Miss Latanya Danett
773-553-2503

TERM:

The term of this agreement shall commence on February 1, 2018 and shall end September 30, 2022. This agreement shall have one (1) option to renew for a period of one (1) year.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendor will conduct the following activities: observations of classrooms, interviews and focus groups, distribution of surveys and analysis of results, and analysis of student achievement data.

DELIVERABLES:

Vendor will provide project management, data collection, data analysis, and reporting services in an evaluation with formative performance, and summative components. Deliverables from this evaluation process includes the following:

Conduct a formative evaluation to provide feedback toward program improvement and assess progress toward objective performance measures.

Review all student protocols, procedures, data security and protection of human subjects.

Meet with CPS regularly to discuss the progress of the evaluation activities (at least monthly)

Provide quarterly memos with status updates for each school and a summary of updates for the overall project to the Project Director.

Examine impact of STEM programming on student outcomes.

Create protocols and conduct teacher/parent-guardian focus groups annually.

Create protocols and conduct principal interviews annually.

Create protocols and conduct classroom observations annually.

Create protocols and conduct teacher, student, and parent surveys.

Conduct data analysis of:

Applications for enrollment.

Focus group and interview responses.

Classroom observation data.

Survey responses.

Student achievement data.

OUTCOMES:

Vendor's services will result in the following:

Show growth each year in meeting the objectives outlined in the evaluation plan.

Improve implementation practices at each school.

Offer relevant family and community engagement activities that meet the unique needs of diverse school communities at each site.

Improve instructional practices at each school and build capacity of teachers to implement a rigorous STEM program.

Increase enrollment at each school based on the implementation of a rigorous STEM program.

COMPENSATION:

Vendor shall be paid as follows:

Total spending for the term is to not exceed \$999,968

FY18 \$129,269

FY19 \$212,453

FY20 \$209,097

FY21 \$220,787
FY22 \$228,362

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Procurement Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services contracts (M/WBE Program), there were no MWBE goals set for this agreement, since not-for-profit organizations are exempt.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 324 Magnet, Gifted, and IB Programs Unit 10845

Total spending for the term is not to exceed \$999,968

FY18 \$129,269
FY19 \$212,453
FY20 \$209,097
FY21 \$220,787
FY22 \$228,362

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

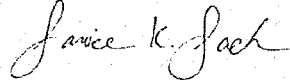
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



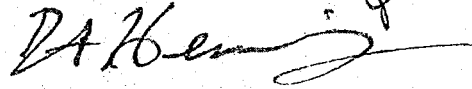
JONATHAN MAPLES
Chief Procurement Officer

Approved:



JANICE K. JACKSON
Acting Chief Executive Officer

Approved as to Legal Form:



DOUGLAS A. HENNING
Acting General Counsel