

**AUTHORIZE A NEW AGREEMENT WITH CHRISTOPHER TOCZYCKI INC. FOR STUDENT
TRANSPORTATION CONSULTING SERVICES.**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Christopher Toczycki Inc. to provide consulting services in the area of transportation, planning and support to Student Transportation Services at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a non-competitive basis: the single-source request was presented to the Non-Competitive Procurement Review Committee on March 16, 2018 and approved by the Chief Procurement Officer. Upon approval as a Single Source, the item was published on the Procurement website on March 16, 2018, found here: cps.edu/procurement. The item will remain on the Procurement website until the April 25, 2018 Board Meeting. This process complies with the independent consultant's recommendations for single source procurements and the Board's "Single/Sole Source Committee Charter." A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Barnes, Miss Allison V / 773-553-3241

VENDOR:

- 1) Vendor # 94558
CHRISTOPHER TOCZYCKI, INC
1068 ARCADY DRIVE
LAKE FOREST, IL 60045

CHRISTOPHER TOCZYCKI
847 308-7265

Christopher Toczycki - Ownership = 100%

USER INFORMATION :

Contact:

11870 - Student Transportation

42 West Madison Street

Chicago, IL 60602

House, Mr. Adam

773-553-2860

TERM:

The term of this agreement shall commence on July 1, 2018 and shall end June 30, 2019. This agreement shall have one (1) option to renew for a period of 12 months.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Consulting services from Christopher Toczycki Inc. (CTI) to provide transportation planning and support services used to transport CPS students. Services specifically include the following:

Run Tiering - Scheduling of bus runs into routes minimizing complexity, equipment and bus aid utilization.

Vendor Assignment - Assigning of bus routes to vendors per established constraints and cost minimization objectives.

Summer School Start Time Determination - Determination of school start times from projected enrollments to help maximize run tiering for summer school routes.

Operational Support - Ongoing support of analytics, reporting, and data interfaces used to manage student routing.

DELIVERABLES:

CTI will deliver planned routes that maximize the use of bus equipment and bus aides while ensuring that the resulting routes are operationally feasible and ensuring that students can be transported to and from school with the same bus vendor.

OUTCOMES:

Vendor's services will result in assisting STS with planning of routes and assignment of routes to transportation vendors.

COMPENSATION:

Vendor shall be paid during the term as set forth in their agreement; total not to exceed \$450,000.00 for the one (1) year term.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Administrative Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services contracts (M/WBE Program), the M/WBE goals do not apply to this transaction because the scope of work is not further divisible.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Student Transportation - Unit: 11870

Fund: 115

\$450,000 FY19

Not to exceed \$450,000.00 for the one (1) year term.

Future year funding is contingent upon budget appropriation and approval.

CFDA#:

Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

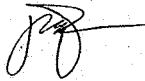
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

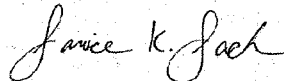
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



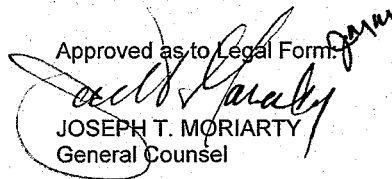
JONATHAN MAPLES
Chief Procurement Officer

Approved:



JANICE K. JACKSON
Chief Executive Officer

Approved as to Legal Form:



JOSEPH T. MORIARTY
General Counsel