

June 27, 2018

**AMEND BOARD REPORT 17-0628-PR8**  
**AUTHORIZE A NEW AGREEMENT WITH OMICRON TECHNOLOGIES, INC TO ORIGINATE,  
DISTRIBUTE AND TRACK CPS VENTRA CARD AND LIMITED USE TICKETS (LUTS) SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with Omicron Technologies, Inc. to originate, distribute and track CPS Ventra Card and Limited Use Tickets (LUTs) services to the department of Transportation and Student Support and Engagement at an estimated annual cost set forth in the Compensation Section of this report. This request was presented to the Single/Sole Source Committee on April 4, 2017 and approved by the Chief Procurement Officer or their designee. Upon approval as a Single Source, the item was published on the Procurement Website on April 4, 2017, found here: <http://cps.edu/procurement>. This item will remain on the Procurement website until June 28, 2017. This process complies with the independent consultant's recommendations for single source procurements and the Board's Single/Sole Source Committee Charter. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This June 2018 amendment is necessary to increase the not to exceed amount by \$385,000 from \$990,000 to \$1,375,000 and to add the Office of Student and Engagement as a User Group. No written amendment to the agreement is required.

Contract Administrator : Barnes, Miss Allison V / 773-553-2280

**VENDOR:**

- 1) Vendor # 22049  
OMICRON TECHNOLOGIES, INC.  
6348 N MILWAUKEE AVE., STE 328  
CHICAGO, IL 60646  
Lionel Rabb  
773 553-8267  
Ownership: Lionel Rabb - 100%

**USER INFORMATION :**

Contact: 11371 - Student Support and Engagement  
42 West Madison Street  
Chicago, IL 60602  
Burke, Mrs. Mary Elizabeth  
773-553-1000

Contact: 11870 - Student Transportation  
42 West Madison Street  
Chicago, IL 60602  
Mc Guire, Mr. Kevin P.  
773-553-2860

**TERM:**

The term of this agreement shall commence on July 1, 2017 and shall end June 30, 2020. This agreement shall have two (2) options to renew for periods of one (1) year each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Vendor will provide the following agent services for CPS related to its joint ID card Ventra program ("Ventra") with Chicago Transit Authority ("CTA"), as further defined by the specific deliverables listed below in the Deliverables section of this Board Report.

**DELIVERABLES:**

Vendor will provide the following products and services for the duration of the agreement:

- Centralized card printing, PAN linking, assignment tracking and distribution of black/white design transit fare cards on Ventra card stock.
- Centralized card printing, PAN linking, assignment tracking, and distribution of color school designed student ID and transit fare (Combo) cards on Ventra card stock.
- Maintain and support a help desk and support assistance program for Ventra Card related questions during regular school (Sept - Jun).
- Maintain and support a help desk and support assistance program for Ventra Card related questions during summer school (Jul - Aug).
- Provide CPS-CTA-Cubic liaison and project management services.
- Provide secure storage of blank Ventra card stock.
- Blue Ventra card order processing, PAN linking, assignment to school, packaging, student assignment tracking, and distribution via the CPS Mail Run.
- Limited Use Ticket (LUT) order processing, PAN-linking, assignment tracking, and distribution.
- Card return and reuse system for allowing schools return unused Ventra cards.
- Licensing of software for ordering, managing, distribution, and assignment tracking of CPS Ventra card and LUT inventory for regular schools, and optionally, charter schools, or departments.
- Schools and departments may optionally purchase related equipment, supplies, software, and services from CPS approved Omicron Price List such as ID printers, cameras, label printers, readers/scanners, smartcards, credit card processing, expedited shipping from Omicron for successful implementation of Verify.Net/ConnectNow ID and Ventra Card Ordering application modules.

**OUTCOMES:**

Vendor's services will result in Ventra card storage, fulfillment, tracking, and management. The services will also i) allow for cost savings through volume card ordering, card reuse system, and visibility of card distribution to prevent fraud and, ii) enable LUT assignment tracking for better accountability and to reduce fraud.

**COMPENSATION:**

Vendor shall be paid as stated in their agreement.

Estimated annual costs for the three (3) year term are set forth below:

\$330,000 FY18

~~\$330,000~~ \$545,000 FY19

~~\$330,000~~ \$500,000 FY20

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Executive Director of Transportation to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation (M/WBE Program), this contract is not further divisible and there are not M/WBE goals for proprietary software contracts.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 115  
Department of Transportation, Unit 11870  
\$330,000 FY18  
\$330,000 FY19  
\$330,000 FY20

Fund 115 and Fund 324  
Unit 11371  
Office of Student Support and Engagement  
\$215,000 FY19  
\$170,000 FY20

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



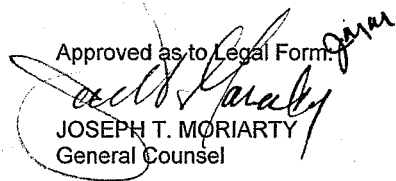
JONATHAN MAPLES  
Chief Procurement Officer

Approved:



JANICE K. JACKSON  
Chief Executive Officer

Approved as to Legal Form.



JOSEPH T. MORIARTY  
General Counsel