

**AUTHORIZE A NEW AGREEMENT WITH DONNELLY AND ASSOCIATES, INC FOR ELEVATOR
CONSULTANT PEER REVIEW SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Donnelly & Associates, Inc to provide Elevator Consultant Peer Review Services to Capital and Facilities departments for various schools at a cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis (CPOR) pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Barnes, Miss Allison V / 773-553-3241
CPOR Number : 18-0608-CPOR-1945

VENDOR:

- 1) Vendor # 19904
DONNELLY & ASSOCIATES, INC
920 BURNHAM COURT
GLENVIEW, IL 60025

Joseph Donnelly
847 902-7917

Ownership: Joseph Donnelly - 100%

USER INFORMATION :

Project
Manager: 12150 - Capital/Operations - City Wide

42 West Madison Street

Chicago, IL 60602

Smith, Mr. Eben

773-553-2900

TERM:

The term of this agreement shall commence on September 1, 2018 and shall end August 31, 2019. This agreement shall have one (1) option to renew for a period of one (1) year.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

1. Peer Review of Design Development drawings and specifications to review configuration of the proposed elevator, machine room or vertical platform lift AND coordinated work by others. Follow up Peer

Review of subsequent Issue for Bid and Construction drawings for conformance to CPS Elevator/Lift Standards.

2. Peer Review of required Shop Drawing Submittal both initial and final submittal packages.
3. Supplemental Field Observations for Layout/Review for elevator shaft size and required rough-ins for elevator or critical dimensions/rough-ins for the vertical platform lift. Provide Supplemental Field Observation Report to CPS identifying any issues or deficiencies in the construction process specific to the Elevator or Lift Installation.
4. Peer Review of Substantial Completion or Preliminary Acceptance of elevator or lift to advise CPS of any issues or concerns with the installation before turnover to Owner (CPS).

DELIVERABLES:

1. Peer Review - Design Development Drawings and Specifications.
2. Peer Review - Issue for Bid/Construction Drawings and Specifications.
3. Peer Review - Shop Drawing Submittal for Initial Submittal Review.
4. Peer Review - Shop Drawing Submittal for Final Submittal Package.
5. Peer Review - Supplemental Field Observation.
6. Peer Review - Substantial Completion or Preliminary Acceptance Phase.

OUTCOMES:

Vendor's services will result in approval or comments related to properly designed and constructed elevators and lifts in new and modernized schools.

COMPENSATION:

Vendor shall be paid as follows:

Based upon consultant's hourly rates on a project by project basis. Estimated annual cost for the one (1) year term are set forth below:

Not-To-Exceed:

FY19 \$230,000

FY20 \$20,000

REIMBURSABLE EXPENSES:

None.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Operating Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts (M/WBE Program) this contract is waived of the M/WBE participation goals of 30% and 7%, because of the limited availability of M/WBE firms.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund: Various Capital Funds
Unit Number: 12150

Not-To-Exceed:

FY19 \$230,000

FY20 \$20,000

Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

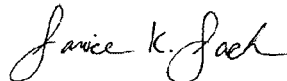
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



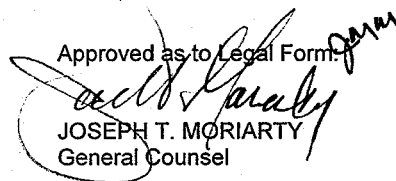
JONATHAN MAPLES
Chief Procurement Officer

Approved:



JANICE K. JACKSON
Chief Executive Officer

Approved as to Legal Form:



JOSEPH T. MORIARTY
General Counsel