

April 24, 2019

**AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH CITYSPAN TECHNOLOGIES INC FOR PROGRAM MANAGEMENT FUNCTIONS FOR STUDENT TRANSITION PROGRAMS****THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the first renewal agreement with Cityspan Technologies Inc. to provide program management functions for extended learning opportunities and case management for student transition programs to the Department of Information Technology Services at an annual cost set forth in the Compensation Section of this report. A written renewal agreement exercising this option is currently being negotiated. No services shall be provided by and no payment shall be made to Vendor during the option period prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written renewal agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Washington, Ms. Nealean T / 773-553-2280

**VENDOR:**

- 1) Vendor # 97779  
CITYSPAN TECHNOLOGIES INC.  
2054 UNIVERSITY AVE, 5F  
BERKELEY, CA 94704  
Mark Min  
510 665-1700  
Ownership: Mark Min, 100%

**USER INFORMATION :**

Project  
Manager: 12510 - Information & Technology Services  
42 West Madison Street  
Chicago, IL 60602  
Kempner, Dr. Sara G.  
773-553-5465

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 18-0425-PR12) in the amount of \$350,000 is for a term commencing July 1, 2018 and ending June 30, 2019, with the Board having one (1) option to renew for a one (1) year term. The original agreement was awarded on a non-competitive basis: the sole-source request was presented to the Non-Competitive Procurement Review Committee and approved by the Chief Procurement Officer consistent with Board Rule 7-6. The Agreement was amended (authorized by Board Report 18-1205-PR17) to increase the not-to-exceed amount by \$60,000 for a total of \$410,000 to provide support related to the IL-EMPOWER grant program.

**OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing July 1, 2019 and ending June 30, 2020.

**OPTION PERIODS REMAINING:**

There are no option periods remaining.

**SCOPE OF SERVICES:**

Vendor will continue to serve as a supplemental ITS software vendor for the Chicago Public Schools. Vendor will provide system-wide features, provider-level features, as well as collect student-level data for specific programs (e.g., out-of-school time programs, Community Schools). Vendor will also generate summary reports that meet program and funding requirements of the Chicago Public Schools.

In addition to student-level program participation data, Vendor will implement custom case management functionalities to track supports provided to students served by the Juvenile Justice Transition Support Team and the Student Outreach and Re-engagement (SOAR) Centers. Functionalities include student/specialist assignments, planning and tracking student outcomes, and creating individual success plans that integrate student enrollment and attendance data from IMPACT/SIM to track. Additional services include support for the IL-EMPOWER grant program serving 278 schools to allow the Office of Budget and Grants Management to collect and manage school-level information for the grant application and program implementation.

**DELIVERABLES:**

Vendor will continue to:

- Provide licensing and systems maintenance to the Chicago Public Schools for a period of one (1) year.
- Provide user account management, annual program management setup, nightly data exchange with the CPS IMPACT systems, application development and configuration services for continued feature development in support of the following programs and processes:
  - Title 1 Programs- After School All Stars- Community Schools Initiative- OST Programs (YBTC, Science Olympiad, Debate, Decathlon, TPPI, etc.)- SOAR- SMART- Individualized Success plans- Thrive data exports- Juvenile Justice.
- Provide System that will accommodate for both system wide and provider specific feature sets.
- Provide System that will allow for robust reporting to satisfy all program specific requirements; including cross-provider and cross-school reports for state/federal grant tracking, school level teacher class schedule reporting, school level and provider level actuals vs. projection, provider level reporting to audit attendance data, and other reports as needed.

**OUTCOMES:**

Vendor's services will result in:

- A solution that allows CPS to track and report upon student participation for in-scope programs, including attendance and dosage where applicable.
- Program participation data back to the CPS data warehouse to allow for an analysis of program efficacy based on other student performance indicators that reside outside of the Vendor's program.
- Provide as needed user support, system configuration and or project management expertise to external service providers and community based organizations.

**COMPENSATION:**

Vendor shall be paid according to the terms of the agreement.  
\$440,000.00, FY20

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief Information Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is exempt as this agreement is for Proprietary Software.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Funded through an amalgam of various grant programs. Source grants include:

Title 1  
Subpart D  
Truants Alternatives  
Optional Education Program (TAOEP)  
21st Century Community Learning Center

\$440,000.00, FY20  
Not to exceed \$440,000.00 for the one (1) year term.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

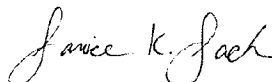
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



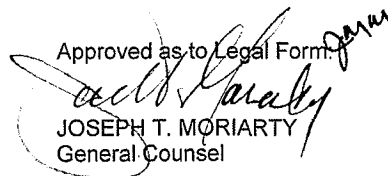
JONATHAN MAPLES  
Chief Procurement Officer

Approved:



JANICE K. JACKSON  
Chief Executive Officer

Approved as to Legal Form



JOSEPH T. MORIARTY  
General Counsel