

**AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH FRONTLINE TECHNOLOGIES GROUP LLC  
DBA FRONTLINE EDUCATION FOR SUBSTITUTE SERVICES PLACEMENT SYSTEM**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION**

Authorize the first renewal agreement with Frontline Technologies Group LLC DBA Frontline Education to provide a substitute services placement system to the Talent Office at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to Vendor during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator      Washington, Ms Nealean T / 773-553-2273  
CPOR Number                 19-0514-CPOR-7302

**VENDOR**

- 1) Vendor # 18545  
FRONTLINE TECHNOLOGIES GROUP LLC  
DBA FRONTLINE EDUCATION  
1400 ATWATER DRIVE  
MALVERN, PA 19355

Donna Kiwala  
484 328-4207

Ownership Frontline Technologies Group  
Holding, LLC - 100%

**USER INFORMATION :**

Project  
Manager      11010 - Talent Office  
  
                  42 West Madison Street  
  
                  Chicago, IL 60602  
  
                  Clair-McClellan, Miss Lauren Marie  
  
                  773-553-1127

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 18-0523-PR24) in the amount of \$160,165.00 is for a term commencing July 1, 2018 and ending June 30, 2019, with the Board having three (3) options to renew for one (1) year terms. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2, now referenced as Board Rule 7-3.

**OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing July 1, 2019 and ending June 30, 2020

**OPTION PERIODS REMAINING:**

There are two (2) options remaining

**SCOPE OF SERVICES:**

Vendor will continue to provide proper implementation and integration of the automated substitute placement system The system provides

- Increased fill rates
- Ease of tracking
- Automation with 24 hour access for requests and fills
- Integration with current operating system
- Delivered reports
- Established web presence and toll free number for access
- Compliance support resolution

**DELIVERABLES:**

Vendor will continue to provide Process Review and Planning, Data Migration, Configuration, Training, Workshops/Training Materials, Software/Programming and Final Review (test process and make any final configuration changes)

**OUTCOMES:**

Vendor's services will result in personnel accessing placement services via telephone or internet anytime/anywhere which will drive efficiencies for the Substitute Service area Real time absence data, reporting, and efficient tracking are expected outcomes This tool will cut costs, provide reporting strategies, improve communication and integrate with our current systems

**COMPENSATION:**

Vendor shall be paid during this term as specified in their agreement, monthly payments based on a ten (10) month school year, not to exceed the sum of \$165,000 00

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document Authorize the President and Secretary to execute the option document Authorize the Chief Talent Officer to execute all ancillary documents required to administer or effectuate this option agreement

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts (MWBE Program), this contract is exempt as this agreement is for Proprietary Software

**LSC REVIEW:**

Local School Council approval is not applicable to this report

**FINANCIAL**

Fund 115, Talent Office, Unit 11010

\$165,000 00, FY20

Not to exceed \$165,000 00 for the one (1) year term

Future year funding is contingent upon budget appropriation and approval

**CFDA#:**

Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13 1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21 3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement

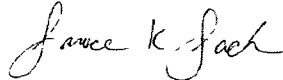
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s)

Approved for Consideration



JONATHAN MAPLES  
Chief Procurement Officer

Approved



JANICE K JACKSON  
Chief Executive Officer

Approved as to Legal Form. *db*



JOSEPH T MORIARTY  
General Counsel