

AMEND BOARD REPORT 18-1205-PR14
**AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH STAPLES CONTRACTS AND
COMMERCIAL, INC FOR PURCHASE OF OFFICE SUPPLIES AND RELATED PRODUCTS**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the first renewal agreement with Staples Contracts and Commercial, Inc to provide office supplies and related products to all schools and departments at an estimated annual cost set forth in the Compensation Section of this report. No payment shall be made to Vendor prior to the execution of their written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

This June 2019 amendment is necessary to increase the not to exceed amount by \$3,000,000 based on projected usage for the remaining term of the agreement. No written amendment of the agreement is required.

Reference NJPA contract: 010615

Contract Administrator : Washington, Ms. Nealean T / 773-553-2273

VENDOR:

- 1) Vendor # 31975
STAPLES CONTRACTS & COMMERCIAL,
LLC
500 STAPLES DRIVE
FRAMINGHAM, MA 01702
Dennis Nyhan
630 222-8266

Ownership: Staples, Inc 100%

USER INFORMATION :

Project 12210 - Procurement and Contracts Office
Manager: 42 West Madison Street
Chicago, IL 60602
Mayfield, Mr. Charles Edward
773-553-2901

ORIGINAL AGREEMENT:

The original Agreement (authorized by Board Report #17-1206-PR11) in the amount of \$2,000,000 is for a term commencing March 1, 2018 and ending February 28, 2019 with the Board having two (2) options to renew for one (1) year terms. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

OPTION PERIOD:

The term of this agreement is being renewed for one (1) year commencing March 1, 2019 and ending February 29, 2020.

OPTION PERIODS REMAINING:

There is one (1) option period for one (1) year remaining.

SCOPE OF SERVICES:

Vendor will continue to provide office supplies and related products including copy paper, writing instruments, ink and desk accessories.

DELIVERABLES:

Vendor will continue to provide discounted office supplies and related products to all schools and departments.

OUTCOMES:

Vendor's services will result in schools and departments being offered the most competitive prices on office supplies and related products through vendor's ability to provide low-cost alternatives to the most popular office supply needs.

COMPENSATION:

Vendor shall be paid during the option period as specified in the agreement; estimated annual costs for this option term are set forth below:

~~\$700,000~~ \$2,000,000, FY19

~~\$1,300,000~~ \$3,000,000, FY20

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Procurement Officer to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial program for Minority and Women Owned Business Enterprise Participation (M/WBE Program) in Goods and Services Projects, this contract is in full compliance of the M/WBE goals with 30% (MBE) and 7% (WBE). The vendor has scheduled the following firms:

Total MBE: 30%

Guy Brown

7111 Commerce Way

Brentwood, Tennessee 37027

Ownership: Teresa Vazquez

Total WBE: 7%

Scout Sourcing Inc.

1580 N. Northwest Hwy, Ste 217

Park Ridge, IL 60068

Ownership: Nancy Walsh

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Various Funds, All Units

~~\$700,000~~ \$2,000,000 FY19

~~\$1,300,000~~ \$3,000,000 FY20

Not to exceed ~~\$2,000,000~~ \$5,000,000 for 12 month period. Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

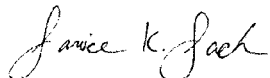
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



JONATHAN MAPLES
Chief Procurement Officer

Approved:



JANICE K. JACKSON
Chief Executive Officer

Approved as to Legal Form:



JOSEPH T. MORIARTY
General Counsel