

**AUTHORIZE A NEW AGREEMENT WITH CAREERS THROUGH CULINARY ARTS PROGRAM, INC.  
FOR EDUCATIONAL SERVICES TO CULINARY STUDENTS AND TEACHERS**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with Careers Through Culinary Arts Program, Inc. to provide culinary education services to Career and Technical Education (CTE) Culinary students and teachers at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a non-competitive basis. This item was presented to the Single/Sole Source Committee on July 23, 2019 and approved by the Chief Procurement Officer. Prior to approval as a Single Source, the item was published on the Procurement website on July 23, 2019, found here: [cps.edu/procurement](http://cps.edu/procurement). The item will remain on the Procurement website until the August 28, 2019 Board meeting. This process complies with the independent consultant's recommendations for sole source procurements and the Board's Single/Sole Source Committee Charter. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Wright, Mr. Thaddeus / 773-553-2280

**VENDOR:**

- 1) Vendor # 85537  
CAREERS THROUGH CULINARY ARTS  
PROGRAM, INC.  
505 EIGHTH AVENUE, STE 1400  
NEW YORK, NY 10018

Nicola Copeland  
212 974-7111

Ownership: Non-Profit

**USER INFORMATION :**

Project  
Manager: 13725 - Early College and Career  
  
42 West Madison Street  
  
Chicago, IL 60602  
  
Rudofsky, Ms. Sarah E  
  
773-553-2490

**PM Contact:**

10870 - College and Career Success Office

42 West Madison Street

Chicago, IL 60602

Deuser, Mr. Michael K.

773-535-5100

**TERM:**

The term of this agreement shall commence on September 1, 2019 and shall end August 31, 2020. This agreement shall have three (3) options to renew for a period of one (1) year each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Vendor will provide professional development for culinary arts teachers, arrange for the donation of food and supplies from national sponsors, arrange for local chefs to be mentors, provide career and college advising, work with students to develop job readiness skills and acquire internships, and provide national scholarships donated by the organization.

**DELIVERABLES:**

Vendor will provide:

1. Professional Development - Vendor will offer at least one Professional Development Workshop for CPS Culinary Arts teachers and a Professional Development workshop for CPS Culinary Arts tutors.
2. Food Donations - Vendor will arrange for product donations by local and national sponsors to culinary classrooms.
3. Career Planning/Opportunity Creation and Cooking Competition/Scholarships - Vendor will provide culinary arts college and career readiness assistance to students through chef mentors; food service industry presentations; campus-based events; competition application workshops/meetings and individual advisement; and a job readiness training sequence.
4. Tracking - Lifetime Placement and Advising. Vendor Competition finalists and students placed in jobs by Vendor may contact and use Vendor resources on a lifetime basis to maintain employment and seek career advancement in the industry. CPS will continue to assist vendor in their attempts to contact lost students.
5. Program Coordinator - Program Coordinator will be responsible for facilitating all vendor program activities and administering the program.
6. Summer Programming - One (1) one-week summer program and least one (1) five-day summer workshop will be held over the summer. The one-week summer program will accommodate up to 25 students and the five-day summer workshop will host 25 students and no more than 30 total.

**OUTCOMES:**

Vendor's services will increase the number of culinary arts teachers, increase their culinary skills and content knowledge, and enhance their instructional delivery. Students will have the opportunity to transition to post-secondary institutions with scholarships to help finance their education. Additionally, schools will receive assistance with offsetting food costs and relationships with community chefs. Emphasis will be placed on increasing work-based learning opportunities including: culinary career presentations, off-site chef events and demonstrations, job shadowing field trips and jobs for culinary arts students.

**COMPENSATION:**

Vendor shall be paid as follows:

Estimated annual costs for the one (1) year term are set forth below:

\$113,925, FY20

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Officer of College and Career Success to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is exempt as this agreement is for a Not-for-profit organization.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 369

Early College and Career Education

\$113,925, FY20

Not to exceed \$113,925 for the one (1) year term.

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:**

Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

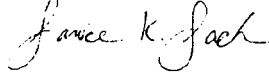
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




JONATHAN MAPLES  
Chief Procurement Officer

Approved:



JANICE K. JACKSON  
Chief Executive Officer

Approved as to Legal Form: 



JOSEPH T. MORIARTY  
General Counsel