

**AUTHORIZE A NEW AGREEMENT WITH A KNOCK AT MIDNIGHT, NFP FOR ATTENDANCE
MONITORING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with A Knock at Midnight, NFP to provide Attendance Monitoring services to the Office of College and Career Success at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a non-competitive basis. This item was presented to the Single/Sole Source Committee on January 7, 2020 and approved by the Chief Procurement Officer. Prior to approval as a Single Source, the item was published on the Procurement website on December 30, 2019, found here: cps.edu/procurement. The item will remain on the Procurement website until the January 22, 2020 Board Meeting. This process complies with the independent consultant's recommendations for single source procurements and the Board's "Single/Sole Source Committee Charter." A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Gonzalez, Ms. Cristina / 773-553-2280

VENDOR:

- 1) Vendor # 21152
A KNOCK AT MIDNIGHT, NFP
400 W. 76TH STREET., STE 206
CHICAGO, IL 60620

Johnny Banks
773 488-2960

Ownership: Not for Profit

USER INFORMATION :

Project
Manager: 11371 - Student Support and Engagement

42 West Madison Street

Chicago, IL 60602

Burke, Mrs. Mary Elizabeth

773-553-1000

PM Contact:

10870 - College and Career Success Office

42 West Madison Street

Chicago, IL 60602

Deuser, Mr. Michael K.

773-535-5100

TERM:

The term of this agreement shall commence on January 27, 2020 and shall end August 30, 2020. This agreement shall have no options to renew.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

The Chicago Student Success Initiative (CSSI) (formerly known as the Option School Redesign Initiative) is a multiyear partnership between University of Chicago EdLabs and Chicago Public Schools to better understand the needs, and scale interventions to address these needs, of students who are off track to graduate high school. During SY20 CSSI is working with 9 partner schools (6 Options Schools and 3 traditional CPS high schools).

As a part of the CSSI project, A Knock at Midnight (AKAM) will provide attendance monitoring support to these nine partner schools. AKAM will help locate students that are not coming to school and bring them back to the school environment. AKAM will ensure schools have an in depth understanding of the reason(s) that students are not coming to schools so that the schools can optimize how they re-engage the students. AKAM will provide outreach services inclusive of home visits, mailings, phone contacts, and community hotspots.

DELIVERABLES:

AKAM will operate from approximately January 27, 2020 until August 30, 2020 and serve 900 youth: approximately 100 youth in each of 9 partner schools. AKAM services will include the following components:

- 1) Monitor attendance every day of these 900 students from January 27, 2020 through the end of the 2019-2020 school year.
- 2) Outreach services inclusive of home visits, phone contacts, and community hotspots. AKAM will make a minimum of five attempts to contact student and/or parent (phone call, home visits, mailing, and outreach).
- 3) Collaboration with CPS Student Support Team coach to make recommendations for improved attendance.
- 4) After each contact attempt, AKAM will update contact info in a contact tracker and report the status of each student to CPS.

OUTCOMES:

Vendor's services will result in A Knock at Midnight providing data and insights that will give Chicago Public Schools much needed visibility into how students are currently being serviced and the unmet needs of students who are missing school. Such increased visibility will enable Chicago Public Schools to identify scalable interventions to address these unmet needs and inform policy, operations, and governance structures to improve outcomes for Options youth.

COMPENSATION:

Vendor shall be paid as follows: Estimated annual costs for the seven (7) month term is set forth below:
\$309,107 FY20
\$50,000 FY21

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief of College and Career Success to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is exempt as this agreement is for a Not-for-profit organization.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 124
Office of College and Career Success,
Unit 10875
\$309,107 FY20
\$50,000 FY21
Not to exceed \$359,107 for the seven (7) month term.
Future year funding is contingent upon budget approval appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




JONATHAN MAPLES
Chief Procurement Officer

Approved:



JANICE K. JACKSON
Chief Executive Officer

Approved as to Legal Form: 



JOSEPH T. MORIARTY
General Counsel