

**AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH OFFICE DEPOT, INC. FOR THE
PURCHASE OF OFFICE SUPPLIES AND RELATED PRODUCTS**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the first renewal agreement with Office Depot, Inc. to provide office supplies and related services for all Schools, Departments, and Network Offices at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to Office Depot, Inc. during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Reference Contract: TCPN #R141703

Contract Administrator : Washington, Ms. Nealean T / 773-553-2273

VENDOR:

- 1) Vendor # 14360
OFFICE DEPOT, INC.
515 KEHOE BLVD.
CAROL STREAM, IL 60188

Susan Witherspoon
800 651-4624

Ownership: There are no shareholders that own 10% or more of the shares.

USER INFORMATION :

Project
Manager: 12210 - Procurement and Contracts Office

42 West Madison Street

Chicago, IL 60602

Mayfield, Mr. Charles Edward

773-553-2901

ORIGINAL AGREEMENT:

The original Agreement (authorized by Board Report 18-1205-PR15) in the amount of \$10,000,000 is for a term commencing March 1, 2019 and ending February 29, 2020, with the Board having two (2) options to renew for one (1) year term. The original agreement was awarded on a competitive basis pursuant to former Board Rule 7-2.

OPTION PERIOD:

The term of this agreement is being renewed for one (1) year commencing March 1, 2020 and ending February 28, 2021.

OPTION PERIODS REMAINING:

There is one (1) option period for one (1) year remaining.

SCOPE OF SERVICES:

Vendor will continue to provide office supplies and related products including copy paper, desk accessories, writing instruments, ink jets, toners, and miscellaneous items.

DELIVERABLES:

Vendor will continue to provide discounted office supplies and related products to all schools and departments.

OUTCOMES:

Vendor's services will result in better products and pricing for the district. The Cooperative Purchasing Network (TCPN) agreement will lower costs on high and mid-range volume items currently purchased and provide more "alternative" low-cost items to the district.

COMPENSATION:

Vendor shall be paid in accordance with the unit prices contained in the agreement. Estimated annual costs for the renewal period is set forth below:

FY20 \$3,333,333

FY21 \$6,666,667

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief Procurement Officer to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contract (M/WBE Program), this contract is in full compliance with the participation goals of 30% MBE and 7% WBE.

TOTAL MBE: 30%

South Coast Paper, LLC

1545 Sumter St.

Columbia, SC 29201

Ownership: Paul Mitchell

RPT Toner, LLC

475 Supreme Dr.

Bensenville, IL 60106

Ownership: Jayant Shah

Officemate International Corp.

90 Newfield Ave.

Edison, NJ 08837

Ownership: Martin Yang

TOTAL WBE: 7%

Smead Manufacturing Company (The)
600 Smead Blvd.
Hastings, MN 55033
Ownership: Sharon Lee Avent

Master Manufacturing
9200 Inman Ave.
Cleveland, OH 44105
Ownership: Iris Rubinfeld

Stride, Inc.
1021 Carlisle Blvd., SE
Albuquerque, NM 87106
Ownership: Kerry Bertram

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Funds: Various
All Schools and Departments
FY20 \$3,333,333
FY21 \$6,666,667

Not to exceed \$10,000,000 for the one (1) year renewal term. Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

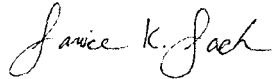
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




JONATHAN MAPLES
Chief Procurement Officer

Approved:



JANICE K. JACKSON
Chief Executive Officer

Approved as to Legal Form: 



JOSEPH T. MORIARTY
General Counsel