

**AUTHORIZE A NEW AGREEMENT WITH SCHOOLMINT, INC FOR STUDENT APPLICATION,
ASSIGNMENT AND ENROLLMENT MANAGEMENT SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with SchoolMint, Inc to provide Student Application, Assignment and Enrollment Management services to Department of Access and Enrollment at an estimated annual cost set forth in the Compensation Section of this report. SchoolMint, Inc was selected on a competitive basis pursuant to former Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number : 18-350023

Contract Administrator : Banks, Ms. Jasmine / 773-553-2280

VENDOR:

- 1) Vendor # 17987
SCHOOLMINT, INC
564 MARKET ST. STE 500
SAN FRANCISCO, CA 94104
Matt Coats
844 287-2466

Ownership: For Profit: Edtech Holdings,
LLC - 100%

USER INFORMATION :

Project
Manager: 11201 - Access and Enrollment

42 West Madison Street

Chicago, IL 60602

Huntley, Ms. Tyeise A

773-553-3546

TERM:

The term of this agreement shall commence on March 1, 2020 and shall end February 28, 2023. This agreement shall have two (2) options to renew for periods of one (1) year each.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendor shall provide the Services listed below:

- Develop Project Scope and Business Process
- Solution Prototype Demo for CPS Leadership Team
- Parent Website (includes account setup, contact info, student management, application form, appointment scheduling and guided step by step school selection process)
- District Website (includes configuration settings, Role based access control, district level reports, messages)
- Quality Control: System testing and business process validation
- Explore methods for data integration with Student Information System
- User Acceptance Testing -System Performance/Load Testing
- Training (Users and Administrators) -Support and maintenance

DELIVERABLES:

The district's purchase of Vendor's solution in conjunction with their implementation services will provide the school district with an online, mobile-friendly application that allows parents and administrators to manage CPS enrollment across the district using a single system of record.

OUTCOMES:

Vendor's services will result in a central application system to manage student enrollment and open seats available across the district.

COMPENSATION:

Vendor shall be paid as follows: Estimated annual costs for the three (3) year term are set forth below:

- FY20 \$283,756
- FY21 \$925,635
- FY22 \$736,464
- FY23 \$736,464

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief of Access and Enrollment to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services Contracts (M/WBE Program), this vendor is exempt from MWBE review as this agreement is for Proprietary Software.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

- Fund 115
- Information & Technology Services, Innovation and Incubation
- Unit 12510 & Unit 13610
- FY20 \$283,756
- FY21 \$925,635
- FY22 \$736,464
- FY23 \$736,464

Not to exceed \$2,682,320 for the three (3) year term.
Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



JONATHAN MAPLES
Chief Procurement Officer

Approved:



JANICE K. JACKSON
Chief Executive Officer

Approved as to Legal Form:



JOSEPH T. MORIARTY
General Counsel