

**AUTHORIZE NEW AGREEMENTS WITH VARIOUS VENDORS FOR THE PURCHASE AND LEASE OF OUTPUT DEVICES AND TO PROVIDE MANAGED PRINT SERVICES (MPS)**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize new agreements with various vendors to provide the purchase or lease of output devices and to provide Managed Print Services (MPS) in schools and the Department of Information and Technology Services (ITS) at an estimated annual cost set forth in the Compensation Section of this report. Vendors were selected on a competitive basis pursuant to Board Rule 7-3. Written agreements for Vendors' services are currently being negotiated. No services shall be provided by Vendors and no payment shall be made to Vendors prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number : 19-350023

Contract Administrator : Forero, Mr. Bryan / 773-553-2280

**VENDOR:**

- 1) Vendor # 67308  
ACTIVE OFFICE SOLUTION LLC  
3839 WEST DEVON AVE.  
CHICAGO, IL 60659  
  
Charlie Jung  
773 539-3333  
  
Ownership: Charlie Jung 95%, Jun Jung 5%
  
- 2) Vendor # 63673  
CDW GOVERNMENT, LLC  
230 N. MILWAUKEE AVE  
VERNON HILLS, IL 60061  
  
Sean Dillon  
847 419-7438  
  
Ownership: Publicly Traded - 100%

3) Vendor # 21832  
RICOH USA, INC  
P.O. BOX 802815  
CHICAGO, IL 60680

Reginald Hannah  
331 645-9262

Ownership: Ricoh Americas Corporation -  
Publicly Traded - 100%

**USER INFORMATION :**

Project 12510 - Information & Technology Services  
Manager: 42 West Madison Street  
Chicago, IL 60602  
Wagner, Mr. Edward Joseph  
773-553-1300

**TERM:**

The term of this agreement shall commence on July 1, 2020 and shall end June 30, 2023. This agreement shall have two (2) options to renew for periods of one (1) year each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Purchase or lease of the output devices and Managed Print Services (MPS) in schools and ITS offices. Specifically, the vendors will provide a purchase or lease option with maintenance or a Managed Print Service (MPS) that includes printing hardware, software, preventative maintenance, break-fix support, print consumables (except paper), as well as consultative services to provide a single, per page price for all of a school's needs.

**OUTCOMES:**

Vendors' services will result in improving user satisfaction at schools through proactive maintenance and services. IT will also consolidate printing devices by mapping and optimizing each school environment. This model is expected to improve service at schools while reducing overall costs.

**COMPENSATION:**

Vendor shall be paid as follows; in accordance with the unit prices contained in the agreements. Estimated annual costs for the three (3) year term are set forth below

FY21 \$7,000,000

FY22 \$8,000,000

FY23 \$10,000,000

**REIMBURSABLE EXPENSES:**

None

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Information Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts (M/WBE Program), the Business Diversity goals for this pool are 30% MBE and 7% WBE. This vendor pool is comprised of 3 vendors with 1 MBE. The Prime vendors have committed to the goals of 30% MBE and 7% WBE.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

All Funds, Various Units

FY21 \$7,000,000

FY22 \$8,000,000

FY23 \$10,000,000

Not to exceed \$25,000,000 for the three (3) year term.  
Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




JONATHAN MAPLES  
Chief Procurement Officer

Approved:



JANICE K. JACKSON  
Chief Executive Officer

Approved as to Legal Form: 



JOSEPH T. MORIARTY  
General Counsel