

**AUTHORIZE NEW AGREEMENT WITH OFFICE DEPOT, LLC FOR THE PURCHASE OF OFFICE
SUPPLIES AND RELATED PRODUCTS**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize new agreement with Office Depot, LLC for the purchase of office supplies and related products for all Schools, Departments, and Network Offices at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-4(e), which authorizes the Board to purchase through government purchasing cooperative contracts. Omnia Partners issued RFP #19-03 and subsequently, Office Depot and Omnia Partners entered into a Master Agreement (Contract #R190303). A written agreement for this purchase is currently being negotiated. No goods may be ordered or received and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Washington, Ms. Nealean T / 773-553-2273

VENDOR:

- 1) Vendor # 14360
OFFICE DEPOT, LLC
515 KEHOE BLVD.
CAROL STREAM, IL 60188

Susan Witherspoon
800 651-4624

Ownership: There are no shareholders that own 10% or more of the shares.

USER INFORMATION :

Project
Manager: 12210 - Procurement and Contracts Office

42 West Madison Street

Chicago, IL 60602

Mayfield, Mr. Charles Edward

773-553-2280

TERM:

The term of this agreement shall commence on March 1, 2021 and shall end February 29, 2024. This agreement shall have two (2) options to renew for periods of one (1) year each.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

DESCRIPTION OF PURCHASE:

Goods: Office Supplies and Related Products: Office Supplies, Copy Paper, Desk Accessories, Writing Instruments, Ink Jets, Toners, and Miscellaneous Items.

Quantity: Unlimited

Unit Price: Various

Total Cost Not to Exceed: \$30,000,000

OUTCOMES:

This purchase will result in better products and pricing for the district. Omnia Partners agreement will lower costs on high and mid-range volume items currently purchased and provide more alternative low-cost items to the district.

COMPENSATION:

Vendor shall be paid in accordance with the unit prices contained in the agreement; Estimated annual costs for the three (3) year term are set forth below:

FY21 \$5,000,000

FY22 \$10,000,000

FY23 \$10,000,000

FY24 \$5,000,000

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Procurement Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts (M/WBE Program), this contract is in full compliance as the Prime vendor has committed to the participation goals of 30% MBE and 7% WBE. The vendor has scheduled the following firm(s):

Total MBE: 30%
South Coast Paper
1545 Sumter St.
Columbia, SC 29201
Ownership: Paul Mitchell

RPT Toner, LLC
475 Supreme Dr.
Bensenville, IL 60106
Ownership: Jayant Shah

Omar Supplies Inc.
345 E. Wacker Drive, Suite 4601
Chicago, IL 60601
Ownership: Willie Wilson

Total WBE: 7%
Smead Manufacturing Company
600 Smead Boulevard
Hastings, MN 55033
Ownership: Sharon Lee Avent

Carriage Paper
3825 Superior Ridge Dr.
Fort Wayne, IN 46808
Ownership: Melinda Grady

Master Manufacturing Company
9200 Inman Avenue
Cleveland, OH 44105
Ownership: Iris Rubinfeld

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Funds: Various
All Schools and Departments

FY21 \$5,000,000
FY22 \$10,000,000
FY23 \$10,000,000
FY24 \$5,000,000

Not to exceed \$30,000,000 for the three (3) year term.

Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

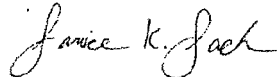
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




JONATHAN MAPLES
Chief Procurement Officer

Approved:



JANICE K. JACKSON
Chief Executive Officer

Approved as to Legal Form: 



JOSEPH T. MORIARTY
General Counsel