

AMEND BOARD REPORT 20-0422-PR14
**AUTHORIZE THE SECOND AND THIRD RENEWAL AGREEMENTS WITH FRONTLINE
TECHNOLOGIES GROUP LLC FOR SUBSTITUTE SERVICES PLACEMENT SYSTEM**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the second and third renewal agreements with Frontline Technologies Group LLC to provide a substitute services placement system to the Talent Office at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising these options is currently being negotiated. No payment shall be made to Vendor during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

This May 2021 amendment is necessary to increase the maximum compensation amount for this agreement by \$25,000, from \$165,000 to \$190,000 for FY22. The increase is due to additional licenses needed to add nurses to this platform. A written amendment to the agreement is required. No payments in excess of the previously authorized maximum compensation amount shall be made prior to the execution of the written amendment. The authority granted herein shall automatically rescind in the event a written amendment is not executed within 90 days of the date of this Board Report.

Contract Administrator : Hernandez, Miss Patricia / 773-553-2280

VENDOR:

- 1) Vendor # 18545
FRONTLINE TECHNOLOGIES GROUP LLC
1400 ATWATER DRIVE
MALVERN, PA 19355
Donna Kiwala
484 328-4207

Ownership: Frontline Technologies Group
Holding, LLC - 100%

USER INFORMATION :

Project 11010 - Talent Office
Manager: 42 West Madison Street
Chicago, IL 60602
Clair-McClellan, Miss Lauren Marie
773-553-1127

ORIGINAL AGREEMENT:

The original agreement (authorized by Board Report 18-0523-PR24) in the amount of \$160,165.00 is for a term commencing July 1, 2018 and ending June 30, 2019, with the Board having three (3) options to renew for one (1) year terms. The agreement was renewed (authorized by Board Report 19-0522-PR15) in the amount of \$165,000.00 is for a term commencing July 1, 2019 and ending June 30, 2020. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2, now referenced as Board Rule 7-3.

OPTION PERIOD:

The term of this agreement is being renewed for two (2) years commencing July 1, 2020 and ending June 30, 2022.

OPTION PERIODS REMAINING:

There are no options remaining.

SCOPE OF SERVICES:

Vendor will continue to provide proper implementation and integration of the automated substitute placement system. The system provides:

- Increased fill rates
- Ease of tracking
- Automation with 24 hour access for requests and fills
- Integration with current operating system
- Delivered reports
- Established web presence and toll free number for access
- Compliance support resolution

DELIVERABLES:

Vendor will continue to provide Process Review and Planning, Data Migration, Configuration, Training, Workshops/Training Materials, Software/Programming and Final Review (test process and make any final configuration changes).

OUTCOMES:

Vendor's services will result in personnel accessing placement services via telephone or internet anytime/anywhere which will drive efficiencies for the Substitute Service area. Real time absence data, reporting, and efficient tracking are expected outcomes. This tool will cut costs, provide reporting strategies, improve communication and integrate with our current systems.

COMPENSATION:

Vendor shall be paid during this term as specified in their agreement, not to exceed ~~\$330,000.00~~ \$355,000 for the two (2) year term. Estimated annual costs for the two (2) year term are: \$165,000 FY21 ~~\$165,000~~ \$190,000 FY22.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Talent Officer to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts (MWBE Program), this contract is exempt as this agreement is for Proprietary Software.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 115, Talent Office, Unit 11010
\$165,000, FY21
~~\$165,000~~ \$190,000, FY22

Not to exceed ~~\$330,000~~ \$355,000 for the two (2) year term.

Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

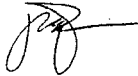
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

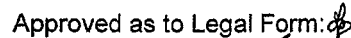


JONATHAN MAPLES
Chief Procurement Officer

Approved:



JANICE K. JACKSON
Chief Executive Officer

Approved as to Legal Form: 



JOSEPH T. MORIARTY
General Counsel