

**AUTHORIZE THE THIRD AND FINAL RENEWAL AGREEMENT WITH THE LIBRARY CORPORATION
FOR SOFTWARE LICENSE AND SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the third and final renewal agreement with The Library Corporation to provide software license and services to the Department of Curriculum, Instruction and Digital Learning at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to The Library Corporation during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Hinton-Knowles, Demetra / 773-553-2929

VENDOR:

- 1) Vendor # 13137
THE LIBRARY CORPORATION
1 RESEARCH PARK
INWOOD, WV 25428
John Burns
304 229-0100

Ownership: Annette H. Murphy - 56%

USER INFORMATION :

Project
Manager: 10814 - Pre-K - 12 Curriculum

42 W. Madison

Chicago, IL 60602

Thorstenson, Ms. Kara Leann

773-553-2523

PM Contact:
10810 - Teaching and Learning Office

42 West Madison Street

Chicago, IL 60602

Chavarria, Ms. Sherly

773-553-1216

ORIGINAL AGREEMENT:

The original Agreement (authorized by Board Report 15-0624-PR14) in the amount of \$757,944 is for a term commencing September 1, 2015 and ending August 31, 2018, with the Board having three (3) options to renew for two (2) years term. The first renewal agreement (authorized by Board Report 18-0523-PR9) in the amount of \$437,360 was for a two (2) year term commencing on September 1, 2018, and ending on August 31, 2020. A second renewal agreement (authorized by Board Report 20-0226-PR2) in the amount of \$449,960 is for a two (2) year term commencing on September 1, 2020, and ending on August 31, 2022. The original agreement was awarded on a competitive basis pursuant to former Board Rule 7-3.

OPTION PERIOD:

The term of this agreement is being renewed for two (2) years commencing September 1, 2022 and ending August, 31, 2024.

OPTION PERIODS REMAINING:

There is no option period remaining.

SCOPE OF SERVICES:

Vendor will continue to provide the integrated, centralized library automation system, Library Solution for Schools, including all selected enhancement products and related services. The library automation software will provide a searchable catalog of library collections and to automate administrative tasks such as the circulation of library materials among patrons and the generation of library statistics and reports. The integrated library automation system will include Web-based Online Public Access Catalog, Cataloging and Authority Control, Circulation, Serials Controls, and Reporting capabilities. In addition to this core functionality, the system will support integrated searching of print and electronic resources and the inclusion of vendor and third-party supplied content such as images of book jackets, book reviews, reading level data, and author information. The Vendor will continue to provide implementation services including project management and training services.

DELIVERABLES:

Vendor will continue to provide the Library Solution for Schools Software, Licenses, implementation and project management services, installation and configuration of servers, end-user training, data conversion and enhancement services, help desk design and deployment, and software technical support, upgrades and maintenance as required by the Board.

OUTCOMES:

Vendor's services will result in:

Effective Teaching/Instructional Material Integration: Teachers and librarians can use an integrated library system for a multitude of purposes, from posting reading lists, bibliographies and pathfinders online to creating easy title searches by reading program. Furthermore, library professionals are freed from the time consuming task of manually performing the circulation and cataloging functions of running a library. This change enables them to spend more time working with students and collaborating with teachers.

Collection Development: Schools and the Board can use the system to identify collection gaps, determine collection age, and understand resource usage trends, thereby driving better purchase decisions. In addition, librarians can electronically share collection information with other librarians considering similar purchases.

Library Automation: An integrated library system will provide benefits on two levels. First, all schools will have a state-of-the-art fully maintained system. Second, a centralized system will relieve librarians and tech coordinators of the time-consuming administrative tasks associated with independent systems, such as the purchasing of systems and servers, installing upgrades and backing-up data.

Use of Online Resources: CPS libraries currently invest \$155,000 of grant funds annually in online subscription databases (e.g., Gale/Cengage, Encyclopedia Britannica). An integrated library system will increase the use of these databases, as they can be included in a variety of searches, thereby dramatically expanding the quantity of resources that students use.

Coordination of Library Technology with other technology in the school: The centralized system will interface with other district-wide and school databases, such as Aspen. Furthermore, students and educators will be able to access the library from all school classrooms with an internet connection, transforming a basic computer into a virtual extension of the library.

Grant Applications and Implementation: Most library grant applications require detailed information about library collections and trends. Furthermore, the ability to be accountable for specific goals is a major driver of success in attaining grants. Without library automation, even basic questions such as "number of books in collection" or "percent increase in circulation" are nearly impossible to answer without a manual count. A centralized system will allow both schools and districts to instantly address these questions with pre-developed reports.

Coordination of school and public library resources and services: A centralized system is a prerequisite for coordination among schools and with the public library system, as it enables searching of all schools' and, potentially, the Chicago Public Library's records. In addition, the system can be used to loan resources across the district.

COMPENSATION:

Vendor shall be paid during this option period as follows:
Estimated annual cost for this option period are set forth below:

\$224,980 FY23

\$224,980 FY24

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief of Teaching and Learning, or designee to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is exempt as this agreement is for Proprietary Software.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 115

Department of Curriculum, Instruction and Digital Learning, Unit 10814

\$224,980 FY21

\$224,980 FY22

Not to exceed \$449,960 for the two (2) year term.

Future year funding is contingent upon budget appropriation and approval.

CFDA#:

Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




CHARLES E. MAYFIELD
Interim Chief Procurement Officer

Approved:



PEDRO MARTINEZ
Chief Executive Officer

Approved as to Legal Form: 



JOSEPH T. MORIARTY
General Counsel