

AUTHORIZE THE FIRST, SECOND AND FINAL RENEWAL AGREEMENT WITH CITYSPAN TECHNOLOGIES, INC. FOR PROGRAM MANAGEMENT FUNCTIONS FOR STUDENT TRANSITION PROGRAMS SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the first, second and final renewal agreement with Cityspan Technologies Inc to provide program management functions for extended learning opportunities and case management for student transition programs to the Department of Information Technology Services at an annual cost set forth in the Compensation Section of this report. Vendor was selected on a non-competitive basis. This item was presented to the Single/Sole Source Committee on May 27, 2020 and approved by the Chief Procurement Officer. A written document exercising this option is currently being negotiated. No payment shall be made to Cityspan Technologies, Inc during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Banks, Amy / 773-553-2280

VENDOR:

- 1) Vendor # 97779
CITYSPAN TECHNOLOGIES INC.
671 Ironbark Circle
Orinda, CA 94563

Mark Min
510 665-1700

USER INFORMATION :

Project
Manager: 12625 - Grant Funded Programs Office - City Wide

42 West Madison Street

Chicago, IL 60602

Butts, Pamela Denise

773-553-4075

ORIGINAL AGREEMENT:

The original Agreement (authorized by Board Report 20-0624-PR11) in the amount of \$752,000 is for a term commencing July 1, 2020 and ending June 30, 2022, with the Board having two (2) options to renew for one (1) year terms. The original agreement was awarded on a non-competitive basis: the sole-source request was presented to the Non-Competitive Procurement Review Committee and approved by the Chief Procurement Officer.

OPTION PERIOD:

The term of this agreement is being renewed for two (2) years commencing July 1, 2022 and ending June 30, 2024.

OPTION PERIODS REMAINING:

There are no options remaining.

SCOPE OF SERVICES:

Vendor will continue providing supplemental ITS software and will provide system-wide features, provider-level features, as well as collect student-level data for specific programs (e.g., out-of-school time programs, Community Schools). Vendor will also generate summary reports that meet program and funding requirements of the Chicago Public Schools.

In addition to student-level program participation data, Vendor will continue to implement custom case management functionalities to track supports provided to students served by the Juvenile Justice Transition Support Team and the Student Outreach and Re-engagement (SOAR) Centers. Functionalities include student/specialist assignments, planning and tracking student outcomes, and creating individual success plans that integrate student enrollment and attendance data from IMPACT/SIM to track. Additional services include support for the IL-EMPOWER grant program serving 278 schools to allow the Office of Budget and Grants Management to collect and manage school-level information for the grant application and program implementation.

DELIVERABLES:

- Provide licensing and systems maintenance to the Chicago Public Schools for a period of two (2) years.
- Provide user account management, annual program management setup, nightly data exchange with the CPS IMPACT systems, application development and configuration services for feature development in support of the following programs and processes:
 - Title 1 Programs
 - After School All Stars
 - Community Schools Initiative
 - OST Programs (YBTC, Science Olympiad, Debate, Decathlon, TPPI, etc.)
 - SOAR
 - SMART
 - Individualized Success plans
 - Thrive data exports
 - Juvenile Justice.
- Provide a system that will accommodate for both system wide and provider specific feature sets.
- Provide a system that will allow for robust reporting to satisfy all program specific requirements; including cross-provider and cross-school reports for state/federal grant tracking, school level teacher class schedule reporting, school level and provider level actuals vs. projection, provider level reporting to audit attendance data, and other reports as needed.

OUTCOMES:

Vendor's services will continue to provide a solution that allows CPS to track and report upon student participation for in-scope programs, including attendance and dosage where applicable. Program participation data back to the CPS data warehouse to allow for an analysis of program efficacy based on other student performance indicators that reside outside of the Vendor's program. Provide as needed user support, system configuration and or project management expertise to external service providers and community based organizations.

COMPENSATION:

Vendor shall be paid as follows:

Estimated annual costs for the two (2) year term are set forth below:

\$376,000, FY23

\$376,000, FY24

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Information Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts (M/WBE Program), this contract is exempt as this agreement is for proprietary software.

LSC REVIEW:

Local School Council approval is not applicable to this report

FINANCIAL:

Various Funds, ITS, 12510
Title 1, Subpart D

Truants Alternatives
Optional Education Program (TAOEP)
21st Century Community Learning Center

\$376,000, FY23
\$376,000, FY24

Not to exceed \$752,000 for the two (2) year renewal term.
Future year funding is contingent upon budget appropriation and approval

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



CHARLES E. MAYFIELD
Chief Procurement Officer

Approved:



PEDRO MARTINEZ
Chief Executive Officer

Approved as to Legal Form: 



JOSEPH T. MORIARTY
General Counsel