

AUTHORIZE A NEW AGREEMENT WITH BIOMEDICAL RESEARCH FOUNDATION OF NORTHWEST LOUISIANA TO ORIGINATE, DISTRIBUTE AND TRACK CPS VENTRA CARD AND LIMITED USE TICKETS (LUTS) SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Biomedical Research Foundation of Northwest Louisiana to originate, distribute and track CPS Ventra Card and Limited Use Tickets (LUTs) services to the Department of Transportation at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a non-competitive basis. This item was presented to the Single/Sole Source Committee on March 1, 2022 and approved by the Chief Procurement Officer. Prior to approval as a Sole Source, the item was published on the Procurement website on March 1, 2022, found here: cps.edu/procurement. The item remained on the Procurement website until May 25, 2022. This process complies with the independent consultant's recommendations for sole source procurements and the Board's "Single/Sole Source Committee Charter." A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Saintil, Keisha / 773-553-2280

VENDOR:

- 1) Vendor # 41098
BIOMEDICAL RESEARCH FOUNDATION
OF NORTHWEST LOUISIANA
2031 KINGS HWY
SHREVEPORT, LA 71103

Lionel Rabb
318 716-4100

Ownership: Not-for-Profit

USER INFORMATION :

Project
Manager: 11870 - Student Transportation

42 West Madison Street

Chicago, IL 60602

Franco, Leonardo

773-553-2860

TERM:

The term of this agreement shall commence on July 1, 2022 and shall end June 30, 2025. This agreement shall have two (2) options to renew for periods of one (1) year each.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendor will provide the following agent services to CPS related to its joint ID card Ventra program ("Ventra") with Chicago Transit Authority ("CTA"), as further defined in the Deliverables section of this Board Report.

DELIVERABLES:

Vendor will continue to provide the following products and services for the duration of the agreement:

- Centralized card printing, PAN linking, assignment tracking, and distribution of black/white design transit fare cards on Ventra card stock.
- Centralized card printing, PAN linking, assignment tracking, and distribution of color school designed student ID and transit fare (Combo) cards on Ventra card stock.
- Maintain and support a help desk and support assistance program for Ventra Card related questions during regular school (Sep-Jun).
- Maintain and support a help desk and support assistance program for Ventra Card related questions during summer school (Jul-Aug).
- Provide CPS-CTA-Cubic liaison and project management services.
- Provide secure storage of blank Ventra card stock.
- Blue Ventra card ordering processing, PAN linking, assignment to school, packaging, student assignment tracking, and distribution via the CPS mail run.
- Limited Use Ticket (LUT) order processing, PAN linking, assignment tracking, and distribution.
- Card return and reuse system for allowing schools to return unused Ventra cards.
- Licensing of software for ordering, managing, distribution, and assignment tracking of CPS Ventra card and LUT inventory for regular schools, and optionally, charter schools and departments.
- Schools and departments may optionally purchase related equipment, supplies, software, and services from a CPS approved Omicron Price List, such as ID printers, cameras, label printers, readers/scanners, smartcards, credit card processing, and expedited shipping from Omicron for successful implementation of Verify.net/ConnectNow ID and Ventra Card ordering and application modules.

OUTCOMES:

Vendor's services will result in Ventra card storage, fulfillment, tracking, and management. The services will also allow for cost savings through volume card ordering, card reuse system, and visibility of card distribution to prevent fraud, and enable LUT assignment tracking for better accountability and to reduce fraud.

COMPENSATION:

Vendor shall be paid as agreed upon in their Agreement.

Estimated annual costs for the three (3) year term are set forth below:

\$450,000 FY23

\$450,000 FY24

\$450,000 FY25

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Officer of Transportation to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is exempt as this agreement is a Not For Profit Organization.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 115 & 324, Multiple Units

\$450,000 FY23

\$450,000 FY24

\$450,000 FY25

Not to exceed \$1,350,000 for the three (3) year term.

Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




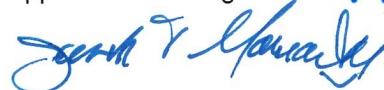
CHARLES E. MAYFIELD
Chief Procurement Officer

Approved:



PEDRO MARTINEZ
Chief Executive Officer

Approved as to Legal Form: 



JOSEPH T. MORIARTY
General Counsel