

**AUTHORIZE THE SECOND AND FINAL RENEWAL AGREEMENT WITH POWERSCHOOL GROUP LLC FOR SOFTWARE AND RELATED SERVICES FOR PERFORMANCE EVALUATIONS**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the second and final renewal agreement with PowerSchool Group LLC to provide software and related services for performance evaluations to the Talent Office and various schools at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number : 17-350057

Contract Administrator : Banks, Amy / 773-553-2280

**VENDOR:**

- 1) Vendor # 16589  
POWERSCHOOL GROUP LLC  
10911 WHITE ROCK ROAD  
RANCHO CORDOVA, CA 95670

Megan Veverka  
407 768-3715

Ownership: Severin Intermediate Holdings  
LLC - 100%

**USER INFORMATION :**

Project  
Manager: 11010 - Talent Office  
  
42 West Madison Street  
  
Chicago, IL 60602  
  
Herring, Michael J  
  
773-553-2387

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report #18-0425-PR14) in the amount of \$1,968,000 was for a term commencing July 1, 2018 and ending June 30, 2021, with the Board having two (2) options to renew for a period of one (1) year each. The first renewal (authorized by Board Report #21-0428-PR12) in the amount of \$656,000 was for a term commencing July 1, 2021 and ending June 30, 2022. The original Agreement was awarded on a competitive basis pursuant to Board Rule 7-2.

**OPTION PERIOD:**

The term of this agreement is being renewed for one year commencing July 1, 2022 and ending June 30, 2023.

**OPTION PERIODS REMAINING:**

There are no option periods remaining.

**SCOPE OF SERVICES:**

Vendor will continue to provide performance management and feedback tool and related services that support the implementation of the REACH educator evaluation process and the Principal and Assistant Principal evaluation process.

**DELIVERABLES:**

Vendor will provide the following deliverables:

- Maintain web-based tool that serves as repository for school-based evaluation evidence and ratings in Reflect and Learn.
- Implementation plan reviewed and submitted to CPS each quarter that will include Scope Statement, and Schedule, Risk, Training, Resource, Knowledge Management planning, and Communications Plans for regularly scheduled and special projects including but not limited to, Preliminary Professional Practice Scores (PPPS) Release, Summative Report Release, Opening/Closing of the System, Appeals, and Configuration Requests.
- Execute previously established processes, including (but not limited to): delivery of PPPS, delivery of REACH Summative Rating, Opening and Closing the System for the school year, delivery of Principal, Educator, and AP Evaluation Summative Ratings, etc.
- Make customized improvements to the tool each year, as directed by the Reflect and Learn Support, Information and Technology Services, and/or Talent Management Teams.
- Technical Support for Software-related issues that come to the Reflect and Learn Support Team and/or Talent Management Team, per the Service Level Agreement.
- Knowledge Management: Regular documentation of processes and project mapping in a mutually accessible location for vendor staff. Developed and managed by the vendor staff with input from CPS team.

**OUTCOMES:**

Vendor's services will result in:

- CPS Educators receive accurate and timely evidence and summative reports.
- Reflect and Learn Support, Information and Technology Services, and/or Talent Management Teams are enabled to provide exemplary customer service to the CPS end users.
- Technical challenges are resolved efficiently through close collaboration between the vendor staff and the Reflect and Learn Support, Information and Technology Services, and/or Talent Management Teams.
- CPS Evaluators are able to pull useful reports to inform professional learning based on past evaluation results.
- Files are exchanged in a secure, confidential, and timely matter as defined in the original agreement.

**COMPENSATION:**

Vendor shall be paid during this option period as follows:

Licensing, Hosting, and Maintenance paid Quarterly in Arrears based on the following service periods:

-July 1, 2022 - September 30, 2022

-October 1, 2022 - December 31, 2022

-January 1, 2023 - March 31, 2023

-April 1, 2023 - June 30, 2023

Service Change Requests that are mutually agreed upon in writing by CPS and PowerSchool shall be Invoiced after approval.

Estimated annual not to exceed costs for this option period are set forth below:  
\$500,900 FY23

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Talent Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is waived of the M/WBE participation goals of 30 %MBE and 7% WBE, because the contract is not further divisible.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 115, Information and Technology Services, Unit 12510

\$500,900 FY23

Not to exceed \$500,900 for the one (1) year term.

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



CHARLES E. MAYFIELD  
Chief Procurement Officer

Approved:



PEDRO MARTINEZ  
Chief Executive Officer

Approved as to Legal Form: **VM**



JOSEPH T. MORIARTY  
General Counsel