

July 27, 2022

AUTHORIZE THE FIRST AND FINAL RENEWAL AGREEMENT WITH AMERICAN INSTITUTES FOR RESEARCH IN THE BEHAVIORAL SCIENCES DBA AMERICAN INSTITUTES FOR RESEARCH TO CONDUCT EVALUATION OF MAGNET SCHOOLS ASSISTANCE PROGRAM GRANT SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the first and final renewal agreement with American Institutes for Research in the Behavioral Sciences dba American Institutes for Research to conduct evaluation of Magnet Schools Assistance Program (MSAP) Grant Services at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to Vendor during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Hinton-Knowles, Demetra / 773-553-2280

VENDOR:

- 1) Vendor # 68697
AMERICAN INSTITUTES FOR RESEARCH
IN THE BEHAVIORAL SCIENCES DBA
AMERICAN INSTITUTES FOR RESEARCH
1400 CRYSTAL DRIVE 10TH FLR
ARLINGTON, VA 22202-3289

Nilva da Silva
202 403-6152

Ownership: Not-for-profit

USER INFORMATION :

Contact:
10810 - Teaching and Learning Office

42 West Madison Street

Chicago, IL 60602

Beck, Mary Patricia

773-553-1216

Project
Manager: 10845 - Advanced Learning and Specialty Programs

42 West Madison Street

Chicago, IL 60602

Lewis, Preston K

773-535-5100

ORIGINAL AGREEMENT:

The original Agreement (authorized by Board Report 18-0124-PR4) in the amount of \$999,968 is for a term commencing February 1, 2018 and ending September 30, 2022, with the Board having one (1) option to renew for a one (1) year term. The original agreement was awarded on a non-competitive basis. It was presented to the Single/Sole Source Committee on January 3, 2018 and approved by the Chief Procurement Officer.

OPTION PERIOD:

The term of this agreement is being renewed for one (1) year commencing October 1, 2022 and ending September 30, 2023.

OPTION PERIODS REMAINING:

There are no option periods remaining.

SCOPE OF SERVICES:

Vendor will continue to conduct the following activities: observations of classrooms, interviews and focus groups, distribution of surveys and analysis of results, and analysis of student achievement data.

DELIVERABLES:

Vendor will continue to provide project management, data collection, data analysis, and reporting services in an evaluation with formative performance, and summative components. Deliverables from this evaluation process includes the following:

Conduct a formative evaluation to provide feedback toward program improvement and assess progress toward objective performance measures.

Review all student protocols, procedures, data security and protection of human subjects.

Meet with CPS regularly to discuss the progress of the evaluation activities (at least monthly)

Provide quarterly memos with status updates for each school and a summary of updates for the overall project to the Project Director.

Examine impact of STEM programming on student outcomes.

Create protocols and conduct teacher/parent-guardian focus groups annually.

Create protocols and conduct principal interviews annually.

Create protocols and conduct classroom observations annually.

Create protocols and conduct teacher, student, and parent surveys.

Conduct data analysis of:

Applications for enrollment.

Focus group and interview responses.

Classroom observation data.

Survey responses.

Student achievement data.

OUTCOMES:

Vendor's services will result in the following:

Show growth each year in meeting the objectives outlined in the evaluation plan.

Improve implementation practices at each school.

Offer relevant family and community engagement activities that meet the unique needs of diverse school communities at each site.
Improve instructional practices at each school and build the capacity of teachers to implement a rigorous STEM program.
Increase enrollment at each school based on the implementation of a rigorous STEM program.

COMPENSATION:

Vendor shall be paid during this option period as follows:
Estimated annual costs for this option period are set forth below:
\$228,362, FY23

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief of Procurement Officer to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is exempt as this agreement is with a Not-for-Profit organization.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 324 Magnet, Gifted and IB Programs Unit 10845, 10810
\$228,362, FY23
Not to exceed \$228,362 for the one (1) year renewal term.
Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



CHARLES E. MAYFIELD
Chief Procurement Officer

Approved:



PEDRO MARTINEZ
Chief Executive Officer

Approved as to Legal Form: 



JOSEPH T. MORIARTY
General Counsel