

AUTHORIZE A NEW AGREEMENT WITH GLOBAL PAYMENT INC DBA HEARTLAND PAYMENT SYSTEMS LLC DBA HEARTLAND SCHOOL SOLUTIONS FOR MEAL MANAGEMENT POINT OF SALE (POS) SYSTEM SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Global Payment Inc dba Heartland Payment Systems LLC dba Heartland School Solutions to provide Meal Management - Point of Sale (POS) System to the Department of Nutrition Support Services at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number : 21-381

Contract Administrator : Spear, Thomas M. / 773-553-2280

VENDOR:

- 1) Vendor # 18911
GLOBAL PAYMENT INC DBA HEARTLAND
PAYMENT SYSTEMS LLC DBA
HEARTLAND SCHOOL SOLUTIONS
765 Jefferson Road
Rochester, NY 14623

Shelly Lorren
480 289-2929

Ownership: Limited Liability Company

USER INFORMATION :

Project
Manager: 12010 - Nutrition Support Services

42 West Madison Street

Chicago, IL 60602

Sandoval, Ricardo

773-553-2830

PM Contact:

12010 - Nutrition Support Services

42 West Madison Street

Chicago, IL 60602

Mojica, Anthony J

773-553-2175

TERM:

The term of this agreement shall commence on June 5, 2023 and shall end June 4, 2025. This agreement shall have two (2) options to renew for periods of two (2) years each.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendor shall provide meal management software, hardware, training and support for all Chicago Public Schools, charter schools, departments, and area offices on all modules listed below.

DELIVERABLES:

The vendor shall provide, at a minimum, the following modules; specific requirements for each section are detailed further in this scope of service:

Priority 1 Modules

- a. Section 1: Point of Sale (POS)
- b. Section 2: Free and Reduced Application Management, Online and Scanning
- c. Section 3: Online Payment/Account Management and Parent Portal Site Integration
- d. Section 4: Menu Planning/Nutrition Analysis
- e. Section 5: Central /Back Office Reporting and Claim Reimbursement Management

Priority 2 Modules

- a. Section 6: Temp/Pool Staff Management
- b. Section 7: Inventory Management
- c. Section 8: Production Log
- d. Section 9: Sending and Receiving Schools Food Management
- e. Section 10: Catering Management
- f. Section 11: E-Controls/Asset Management

The vendor will provide hardware for the project in year 1 and year 2, and will provide software licenses and support services for the term of the contract on an annual basis.

OUTCOMES:

Vendor's services will result in providing a Meal Management - Point of Sale (POS) System for the district. The system will provide accurate meal transaction records of school meals served, in compliance with USDA rules and regulations, as well as keeping track of all food inventory at school sites, helping in the process of tracking and collecting funds for unpaid student meals and providing valuable performances-based reporting on food service, participation rates, labor, etc., thus increasing department efficiency overall. The system will also help identify students with food allergies at the time of meal service, will allow parents/guardians to submit online Free and Reduced-Price Meal Applications and deposit money online for their students' future meals, as well as facilitate parent access to view healthy menus and nutrition information online.

COMPENSATION:

Vendor shall be paid as follows:

Estimated annual costs for the agreement term are set forth below:

\$800,000, FY23

\$2,000,000, FY24

REIMBURSABLE EXPENSES:

None.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement.

Authorize the President and Secretary to execute the agreement. Authorize the Chief Operating Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is exempt as this agreement is for proprietary software.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 312, Nutrition Support Services, 12050 Unit

\$800,000, FY23

\$2,000,000, FY24

Not to exceed \$2,800,000 for the agreement term.

Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



PATRICIA HERNANDEZ
Acting Chief Procurement Officer

Approved:



PEDRO MARTINEZ
Chief Executive Officer

Approved as to Legal Form: **VM**



JOSEPH T. MORIARTY
General Counsel