

January 25, 2023

**RESOLUTION HONORING ESTELA G. BELTRAN
SECRETARY TO THE BOARD OF EDUCATION OF THE CITY OF CHICAGO**

WHEREAS, after serving the Office of the Board of Education and the Chicago Public Schools for thirty-seven years with faithful and dedicated service, Estela G. Beltran will be retiring from the nation's fourth largest school district on February 28, 2023; and

WHEREAS, at the time of her retirement Estela G. Beltran was the Secretary to the Board of Education of the City of Chicago, having served in that capacity for twenty-one years since 2002; and

WHEREAS, Estela G. Beltran began her career with the Chicago Public Schools in 1986 at the Insurance Department, where she served as a Clerk Trainee and Principal Stenographer; in 1989 at the Law Department as a Principal Legal Stenographer, Head Legal Stenographer, and Executive Legal Stenographer; and in 1996 at the Office of the Board of Education as the Staff Assistant, and Assistant Secretary; and

WHEREAS, Estela G. Beltran will have served seven Board Presidents during her tenure and has contributed tremendously to the development and structure of the Office of the Board of Education and various departments of the school system; and

WHEREAS, Estela G. Beltran has been the facilitator of the Board Meetings and Public Hearings conducted before the Board Members; managed the Board Meeting materials disseminated to the Board Members; was responsible for complying with the Illinois School Code in relation to the Open Meetings act and Freedom of Information Act; served as the administrator of the policies for records management and records destruction for the Office of the Board of Education; reviewed all Board Reports, Policies, and Rules; accepted all liens, complaints and summons served on the Board and caused proper transmittal to the General Counsel; executed all contracts, agreements and legal instruments approved by the Board of Education; was the keeper of our time at each Board meeting, and the keeper of our meeting minutes; and

WHEREAS, Estela G. Beltran is known for her patience, grace, decorum and wise counsel in every situation; who always had a smile and a kind word; as a person possessing tremendous organizational abilities and vast institutional knowledge who has ensured the efficient and effective operation of the Office of the Board of Education; as a person of great thoughtfulness and commitment who has unselfishly served the cause of education and this school district and its students; and

WHEREAS, Estela G. Beltran will be remembered as a strong, administrative professional that is guided by her integrity, values and passion about developing others, cultivating collaborative relationships, and navigating large, complex systems, and

WHEREAS, Estela G. Beltran will be missed by colleagues and friends at the Office of the Board of Education and Chicago Public Schools and will be fondly remembered by the forty-four Board Members she has served, the hundreds of staff she has assisted, and the thousands of public participants she has introduced;

NOW, THEREFORE, BE IT RESOLVED, that we, the Board President and Members of the Board of Education of the City of Chicago, this 25th day of January 2023, do hereby extend to Estela G. Beltran our warmest congratulations upon her retirement as the Secretary to the Board of Education of the City of Chicago, and offer this resolution as an expression of our most sincere admiration and gratitude for her contributions to the Chicago Public Schools and Chicago Board of Education. May she enjoy a most deserved retirement; and

BE IT FURTHER RESOLVED, that a suitable copy of this resolution be made available to Estela G. Beltran.