

**AUTHORIZE A NEW AGREEMENT WITH COLLEGE BOARD FOR COLLEGE ENTRANCE EXAMS,
PROFESSIONAL DEVELOPMENT AND RELATED SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with College Board to provide college entrance exams, professional development and related services to the Office of Teaching and Learning at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a non-competitive basis. This item was presented to the Single/Sole Source Committee on March 21, 2023, and approved by the Chief Procurement Officer. Prior to approval as a Sole Source, the item was published on the Procurement website on March 21, 2023, found here: cps.edu/procurement. The item will remain on the Procurement website until the April 26, 2023 Board Meeting. This process complies with the independent consultant's recommendations for sole source procurements and the Boards "Single/Sole Source Committee Charter." A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Hinton-Knowles, Demetra / 773-553-2280

VENDOR:

- 1) Vendor # 22907
COLLEGE BOARD
250 VESEY STREET
NEW YORK, NY 10281

Leslie Davis
877 999-7723

Ownership: Not-for-profit

USER INFORMATION :

Contact: 10810 - Teaching and Learning Office
42 West Madison Street
Chicago, IL 60602
Beck, Mary Patricia
773-553-1216

Project

Manager: 10845 - Advanced Learning and Specialty Programs
42 West Madison Street
Chicago, IL 60602
Sweis, Maram
773-535-5100

TERM:

The term of this agreement shall commence on July 1, 2023 and shall end June 30, 2026. This agreement shall have one (1) option to renew for a two (2) year period.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendor will provide: (1) Advanced Placement (AP) student examinations, grading and reporting of assessments; (2) SAT Suite of Assessments (PSAT8/9, PSAT10, PSAT/NMSQT and SAT) administration and score reporting; and (3) College Board instructional materials. Vendor will provide CPS with annual data reports on student and school performance on tests. Vendor will provide professional development workshops. Vendor shall furnish the referenced professional development workshops during the term of the agreement upon a mutually agreed-upon schedule between Vendor and the Board. During each workshop, Vendor will provide CPS officials, teachers and administrators with instructional strategies, technical training and associated support.

DELIVERABLES:

Vendor shall provide one set of materials per registered attendee per session/workshop. The list of materials for each session/workshop is described in the agreement with the Vendor. Vendor shall provide a College Board endorsed instructor to lead agreed upon sessions/workshops. Vendor shall provide schools with the amount of Advanced Placement (AP) and PSAT/SAT exams that are ordered for each school, with that order placed individually by the school or through a district bulk ordering process. Vendor shall provide each school's AP teachers, AP coordinator, and designated school administrator access to the AP Online Score Reports website. Vendor will provide students score results for all tests taken. Vendor will provide school level AP performance data to CPS. Vendor will provide student and school level PSAT/SAT performance data to CPS through the College Board K-12 Reporting Portal and the district accountability file in a timely manner. Vendor will provide current science lab materials, supplemental teaching materials, and testing materials to schools in a timely manner.

OUTCOMES:

Vendor's services will result in: 1) an increase in the percentage of students qualifying for National Merit Scholarships and other scholarship opportunities; 2) increased student access to post-secondary opportunities through success on the SAT; 3) teachers with appropriate AP content knowledge, teaching methodology and strategies through professional development to increase student access in AP courses; 4) an increase in the percentage of low-income students who take a rigorous college preparatory course such as AP; and 5) an increase in the percentage of students who earn a "qualifying" score on AP exams.

COMPENSATION:

Vendor shall be paid an amount not to exceed \$14,496,760 as invoiced and in accordance with the services outlined in the agreement. Estimated annual costs for the three (3) year term are set forth below:
\$4,602,180 FY24
\$4,849,920 FY25
\$5,044,660 FY26

REIMBURSABLE EXPENSES:

None.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief of Teaching and Learning to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is exempt as this agreement is with a not-for-profit organization.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 324, Advance Learning and Specialty Programs, Unit 10845
Various Units
\$4,602,180 FY24
\$4,849,920 FY25
\$5,044,660 FY26

Not to exceed \$14,496,760 for the three (3) year term.
Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



PATRICIA HERNANDEZ
Acting Chief Procurement Officer

Approved:



PEDRO MARTINEZ
Chief Executive Officer

Approved as to Legal Form: 



RUCHI VERMA
General Counsel