

AUTHORIZE A NEW AGREEMENT WITH ACT EDUCATION CORP. FOR ACT TESTING SERVICES**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with ACT Education Corp. for ACT Testing Services to be used by Teaching and Learning at an estimated annual cost set forth in the Financial Section of this report. Vendor was selected on a non-competitive basis pursuant to Board Rule 7-6. This item was presented to the Single/Sole Source Committee on August 6, 2024, and approved by the Chief Procurement Officer. Prior to approval as a Sole Source, the item was published on the Procurement website on August 6, 2024, found here: cps.edu/procurement. The item will remain on the Procurement website until the August 22, 2024 Board Meeting. This process complies with the independent consultant's recommendations for sole source procurements and the Board's Single/Sole Source Committee Charter.

Specification Number : Ss-33

Contract Administrator : Museitef, Suzanne S / 773-553-2280

VENDOR:

- 1) Vendor # 95397
ACT EDUCATION CORP.
500 ACT DRIVE
IOWA CITY, IA 52243-0168

George Schlott
319 337-1000

Ownership: Impact MidCo Corp. 100%

USER INFORMATION :

Project
Manager: 11210 - Student Assessment and MTSS

42 West Madison Street

Chicago, IL 60602

Leonard, Peter J

773-553-2430

TERM:

The term of this agreement shall commence on September 1, 2024 and shall end August 31, 2026. This agreement shall have two (2) options to renew for two (2) years each.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendor will support the Board in administering PreACT 8/9 and PreACT assessments to eligible examinees. including specifically online and paper-based assessments that include English, mathematics, reading, and science. Vendor shall facilitate assessment administration and delivery of data and reports.

DELIVERABLES:

Vendor will provide the Board with the following deliverables:

1. Test Administration Dates. CPS will test students within the PreACT Testing Window September 3, 2024 - May 30, 2025.
2. Ordering Platform. Vendor will provide the Board with access to ACT's online platform for management of Assessment ordering, material delivery and testing.
3. Materials Shipments. Vendor will ship all materials to CPS as directed by its project manager.
4. Pre-paid Return Shipping Labels. Vendor will provide CPS Testing Sites with pre-paid return shipping labels for the return of paper test materials to Vendor.
5. Accommodations. Vendor will work with CPS to ensure that examinees with disabilities and English learner examinees are provided with available accessibility supports and accommodations.
6. Training. Vendor will provide standard online training and/or instructional materials to CPS. Training may include webinars, manuals, user guides, tutorials, and videos.
7. Customer Service. Vendor shall support an ACT-hosted website for use in preparation and administration of PreACT, Monday through Friday, from 8:30 a.m. to 5:00 p.m. CT, excluding ACT holidays, which will include contract information for additional support.
8. Report Deliverables. ACT will furnish specific reports to relevant stakeholder groups as agreed to.

OUTCOMES:

The vendor's services will allow CPS schools to administer tests in the ACT suite to participating students. Students will earn reportable scores to inform students post-secondary planning and school team's instructional planning.

REIMBURSABLE EXPENSES:

None.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief of Teaching and Learning to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Policy for Minority-Owned Business Enterprise (MBE) and Women-Owned Business Enterprise (WBE) policy participation in Goods and Services contracts, with aspirational goals of 30% MBE and 7% WBE. The vendor has committed to 5% MBE and 15% WBE with their strategic plan and subcontractor(s). Congruent with the marketplace for this category of products, services, the MBE and WBE Policy. Said adjustment to the aspirational goals are warranted and merited by the Office of Business Diversity.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 115, Unit 10810 - Teaching & Learning Office, Unit 11210 - Student Assessment and MTSS

FY25 - \$1,250,000

FY26 - \$1,250,000

Not to exceed \$2,500,000 for the two (2) year term. Future year funding is contingent upon budget appropriation and approval.

GENERAL CONDITIONS:

The agreement shall contain general conditions including but not limited to the following: Inspector General provision, in accordance with 105 ILCS 5/34-13.1; Conflicts provision, in accordance with 105 ILCS 5/34-21.3; Indebtedness provision, in accordance with the Board's Indebtedness Policy adopted June 26, 1996 pursuant to Board Report 96-0626-PO3; Ethics provision, in accordance with the Board's Ethics Code as amended; and, Contingent Liability provision.

Approved for Consideration:



PATRICIA HERNANDEZ
Chief Procurement Officer

Approved:



PEDRO MARTINEZ
Chief Executive Officer

Approved as to Legal Form: 



RUCHI VERMA
General Counsel