

**AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH ACCURATE BIOMETRICS, INC FOR  
COMPREHENSIVE FINGERPRINTING AND RELATED SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the first renewal agreement with Accurate Biometrics, Inc. to provide comprehensive fingerprinting and related services to the department of the Office of School Safety and Security at an estimated annual cost set forth in the Financial Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to Accurate Biometrics, Inc. during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Sadowski, Brandon / 773-553-2280

**VENDOR:**

- 1) Vendor # 98972  
ACCURATE BIOMETRICS, INC.  
500 PARK BOULEVARD, STE 1260  
ITASCA, IL 60143  
Ray Palys  
773 685-5696

Ownership: Peggy A. Critchfield 100%

**USER INFORMATION :**

Project  
Manager: 10610 - School Safety and Security Office  
  
42 West Madison Street  
  
Chicago, IL 60602  
  
Dabney, Kimyatta Lencarole  
  
773-553-3011

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 21-1027-PR7) in the amount of \$1,551,434 is for a term commencing November 1, 2021 and ending October 31, 2024, with the Board having two (2) options to renew for one (1) year terms. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-3.

**OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing November 1, 2024 and ending October 31, 2025.

**OPTION PERIODS REMAINING:**

There is one (1) option period for one (1) year remaining.

**SCOPE OF SERVICES:**

Vendor will be responsible for receiving fingerprints of prospective candidates, processing them, transmitting the information to CPS, the development/build out (including on-demand enhancements) and oversight services for the Managed Services Solution/System (MSS) that will house the background check data. The Vendor will utilize the MSS to electronically submit and track candidates across multiple "workstreams" (e.g., Board employees, volunteers, Vendor staff, charter school staff, university students, etc.) The primary goal of the Board in procuring this service is to provide a safe and secure learning environment for all students, staff, volunteers, and visitors.

Vendor will be required to provide the necessary personnel, equipment, software, systems and facilities to meet the minimum qualifications described in this Section and throughout this contract. Vendor will also be required to adhere to approved processes with regard to processing individuals, reporting, and invoicing. It is anticipated that Vendor will be required to facilitate at least 30,000 background checks each year (typically 2,500 per month and up to 4,000 during peak periods when performing refresh checks).

**DELIVERABLES:**

Vendor will provide the managed services system and fingerprinting for the District's background check process.

**OUTCOMES:**

The vendor's service will result in an effective and innovative pre-employment and candidate screening process. The vendor's service will result in the Board receiving and maintaining complete background checks and records for the safety of all students, staff, volunteers, and visitors. The vendor's service will result in the secure management of candidate's fingerprints and profiles in a robust and semi-automated system for the completion of background checks.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Safety and Security Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Policy for Minority-Owned Business Enterprise (MBE) and Women-Owned Business Enterprise (WBE) policy participation in Goods and Services contracts, with aspirational goals of 30% MBE and 7% WBE. The Prime is a certified Women-Owned Business Enterprise, and is self performing.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 115, Unit 10615 - Safety and Security - City Wide, 10610 - School Safety and Security Office

FY25 - \$1,286,667

FY26 - \$643,333

Not to exceed \$1,930,000 for the one (1) year term. Future year funding is contingent upon budget appropriation and approval.

**GENERAL CONDITIONS:**

The agreement shall contain general conditions including but not limited to the following: Inspector General provision, in accordance with 105 ILCS 5/34-13.1; Conflicts provision, in accordance with 105

ILCS 5/34-21.3; Indebtedness provision, in accordance with the Board's Indebtedness Policy adopted June 26, 1996 pursuant to Board Report 96-0626-PO3; Ethics provision, in accordance with the Board's Ethics Code as amended; and, Contingent Liability provision.

Approved for Consideration:



PATRICIA HERNANDEZ  
Chief Procurement Officer

Approved:



PEDRO MARTINEZ  
Chief Executive Officer

Approved as to Legal Form: 



RUCHI VERMA  
General Counsel