

**AUTHORIZE THE FIRST RENEWAL WITH ACT EDUCATION CORP. FOR ACT TESTING SERVICES****THE SUPERINTENDENT/CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the first renewal agreement with Act Education Corp. to provide ACT Testing Services to be used by Teaching and Learning at an estimated annual cost set forth in the Financial Section of this report. Vendor was selected on a non-competitive basis pursuant to Board Rule 7-6. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number : Sss-33  
Contract Administrator : Whitten, Justin / 773-553-2280

**VENDOR:**

- 1) Vendor # 95397  
ACT EDUCATION CORP.  
500 ACT DRIVE  
IOWA CITY, IA 52243-0168  
George Schlott  
319 337-1000  
Ownership : Impact MidCo Corp.- 100%

**USER INFORMATION :**

Project 11210 - Student Assessment and MTSS  
Manager: 42 West Madison Street  
Chicago, IL 60602  
Manion, Jessica B  
773-553-2430

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 24-0829-PR1) in the amount of \$2,500,000 is for a term commencing September 1, 2024 and ending August 31, 2026, with the Board having two (2) options to renew for two (2) year terms. The original agreement was awarded on a non-competitive basis pursuant to Board Rule 7-6.

**OPTION PERIOD:**

The term of this agreement is being renewed for two (2) years commencing September 1, 2026 and ending August 31, 2028.

**OPTION PERIODS REMAINING:**

There is one (1) option period for two (2) years remaining.

**SCOPE OF SERVICES:**

Vendor will support the Board in administering PreACT 8/9 and PreACT assessments to eligible examinees including specifically online and paper-based assessments that include English, Mathematics, Reading and Science. Vendor shall facilitate assessment administration and delivery of data and reports.

**DELIVERABLES:**

Vendor will provide the Board with the following deliverables:

1. Test Administration Dates. CPS will test students within the PreACT Testing Window September 1, 2026 - August 31, 2028.
2. Ordering Platform. Vendor will provide the Board with access to ACT's online platform for management of Assessment ordering, material delivery and testing.
3. Materials Shipments. Vendor will ship all materials to CPS as directed by its project manager.
4. Pre-paid Return Shipping Labels. Vendor will provide CPS Testing Sites with pre-paid return shipping labels for the return of paper test materials to Vendor.
5. Accommodations. Vendor will work with CPS to ensure that examinees with disabilities and English learner examinees are provided with available accessibility supports and accommodations.
6. Training. Vendor will provide standard online training and/or instructional materials to CPS. Training may include webinars, manuals, user guides, tutorials, and videos.
7. Customer Service. Vendor shall support an ACT-hosted website for use in preparation and administration of PreACT, Monday through Friday, from 8:30 a.m. to 5:00 p.m. CT, excluding ACT holidays, which will include contract information for additional support.
8. Report Deliverables. ACT will furnish specific reports to relevant stakeholder groups as agreed to.

**OUTCOMES:**

The vendor's services will allow CPS schools to administer tests in the ACT suite to participating students. Students will earn reportable scores to inform students post-secondary planning and school team's instructional planning.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief of Teaching and Learning to execute all ancillary documents required to administer or effectuate this option agreement.

**BUSINESS ENTERPRISE PARTICIPATION:**

Pursuant to the Remedial Policy for Minority-Owned Business Enterprise (MBE) and Women-Owned Business Enterprise (WBE) policy participation in Goods and Services contracts, the vendor has committed to 15% WBE and 5% MBE with their strategic plan and subcontractor(s). Congruent with the marketplace for this category of products and services, the adjustment to the aspirational goals are warranted and merited by the Office of Business Enterprise Development and Environmental Social Governance. The vendor has identified the following firms:

Total WBE - 20%  
Briljent, LLC  
6114 Constitution Drive  
Suite 101  
Fort Wayne, IN 46804  
Ownership: Kim Gast

The Training Associates Corporation  
11 Apex Dr  
Suite 202A  
Marlborough, MA 01752  
Ownership: Maria Bolstad Barrett

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 115, Unit 11210 - Student Assessment and MTSS, 10810 - Teaching and Learning Office

FY27 - \$916,667  
FY28 - \$1,100,000  
FY29 - \$183,333

Not to exceed \$2,200,000 for the two (2) year term. Future year funding is contingent upon budget appropriation and approval

Approved Category Codes for this Board Report:

924.20000 Examination and Testing

Category Codes may be modified by the Chief Procurement Officer as needed to support the Scope of Services

**GENERAL CONDITIONS:**

The agreement shall contain general conditions including but not limited to the following: Inspector General provision, in accordance with 105 ILCS 5/34-13.1; Conflicts provision, in accordance with 105 ILCS 5/34-21.3; Indebtedness provision, in accordance with the Board's Indebtedness Policy Section 404.2; Ethics provision, in accordance with the Board's Ethics Code as amended, and a Contingent Liability provision.

Approved for Consideration:



PATRICIA HERNANDEZ  
Chief Procurement Officer

Approved:



MACQUELINE KING, Ed.D  
Superintendent/Chief Executive Officer

Approved: 



ELIZABETH K. BARTON  
General Counsel