



## Board of Education | City of Chicago

Susan J. Narrajos  
Secretary

Issalma Franco  
Assistant Secretary

Vanessa Hernandez  
Assistant Secretary

**January 15, 2026**

**Sean B. Harden President, and  
Members of the Board of Education**

Enclosed is a copy of the **Agenda for the Special Board Meeting to be held on Tuesday, January 20, 2026, at 2:00 p.m.** The meeting will be held at CPS Loop Office, 42 West Madison Street, Garden Level, Board Room. The Board and the Chief Executive Officer have determined that registered speakers who wish to present during Public Participation may have the option to participate in person at the location of the Special Board meeting or virtually via an electronic platform. The public will have access to the meeting via live stream at [cpsboe.org](http://cpsboe.org).

Public Participation Guidelines are available on [www.cpsboe.org](http://www.cpsboe.org).

For the January 20, 2026 Special Board Meeting in observance of the Martin Luther King Day holiday, advance registration to speak will be available beginning Thursday, January 15<sup>th</sup> at 2:00 p.m. and will close on Friday, January 16<sup>th</sup> at 2:00 p.m. Anyone interested in speaking can sign up. After the 24-hour registration period, a lottery will randomly select a set number of speakers from those who registered. For example, if 100 people register, the lottery might select 10 of them to speak. This process gives everyone a fair chance to address the Board. Advance registration during this period is available by the following methods:

- Online: [www.cpsboe.org](http://www.cpsboe.org) (recommended)
- Phone: (773) 553-1600

To ensure equity of access to address the Board, an individual may not speak at back-to-back meetings and more than one meeting per month. If you register for back-to-back meetings and more than one meeting per month, you will not be included for that meeting lottery. In the event an individual registers to speak at a consecutive meeting, the individual will not be called to address the Board. However, if less than the allotted number of speakers register for a meeting, the limitation on speaking at consecutive meetings and/or more than once within a month will not apply, and those previously ineligible to speak will be reinstated in the lottery and may be eligible to speak.

Advance registration to observe will also be available beginning Thursday, January 15<sup>th</sup> at 2:00 p.m. and will close on Friday, January 16th at 5:00 p.m. or until all slots are filled. Advance registration during this period is available by the following methods:

- Online: [www.cpsboe.org](http://www.cpsboe.org) (recommended)
- Phone: (773) 553-1600



Although Advance Registration is recommended, you can also register to observe a meeting on the day of a Special Board Meeting via:

- Same Day in Person Observer Registration: 42 W. Madison Street lobby
- Registration Time: Opens at 1:45 p.m. and will remain open for the duration of the Special Board Meeting

Same Day, In-Person Observer Registrations are taken on a first come, first serve basis as seats become available.

The Public Participation segment of the meeting will begin following recess and proceed for no more than 10 speakers for twenty minutes. Speakers selected through the lottery will receive instructions for Public Participation.

Members of the public may submit written comments for Board of Education meetings via the Written Comments Form on the Board's website at [www.cpsboe.org](http://www.cpsboe.org) or mailed to 42 W. Madison Street, Garden Level. Written comments received between the day the public agenda is posted through 5 p.m. the day after the Board of Education meeting will be submitted to the Board and posted within five (5) business days on our website at [www.cpsboe.org](http://www.cpsboe.org).

Sincerely,

A handwritten signature in black ink, appearing to read "Susan J. Narrajos".

Susan J. Narrajos  
Secretary

SJN  
Enclosures



## Board of Education | City of Chicago

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### AGENDA

January 20, 2026

#### CALL TO ORDER

#### ROLL CALL

#### PUBLIC PARTICIPATION VIA IN-PERSON OR ELECTRONIC FORMAT

#### NON-DELEGABLE BOARD REPORT THAT REQUIRE MEMBER ACTION

#### MOTION

26-0120-MO1      Motion to Hold a Closed Session

#### CLOSED SESSION

- Discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity pursuant to Section 2(c)(1) of the Open Meetings Act.

#### RECONVENE

#### ADJOURN



# Board of Education

Office of the Board  
1 North Dearborn Street  
Suite 950  
Chicago, IL 60602

## Board Report

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25-0424-RS3 FINAL

Agenda Date: 4/24/2025

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### RESOLUTION ADOPTING REVISED GUIDELINES FOR PUBLIC PARTICIPATION AT BOARD OF EDUCATION MEETINGS

**WHEREAS**, the Board of Education of the City of Chicago (“Board”) is committed to conducting its meetings in a manner that is open, inclusive, and respectful of public input;

**WHEREAS**, public participation is a valued part of the governance process, and the Board recognizes the importance of community, stakeholder, and employee voices in Board deliberations;

**WHEREAS**, the Illinois Open Meetings Act, 5 ILCS 120/2.06(g), authorizes the Board to establish and record rules for public participation at Board meetings;

**WHEREAS**, pursuant to Board Bylaw 1-7, the President of the Board is authorized to issue guidelines for public participation at Board meetings;

**WHEREAS**, the President of the Board has issued revised *Guidelines for Public Participation at Board of Education Meetings* effective April 2025, which replace the prior guidelines issued in September 2024;

**WHEREAS**, the revised Guidelines are designed to ensure a fair, organized, and equitable process for members of the public to observe and participate in Board of Education meetings;

**NOW, THEREFORE, BE IT RESOLVED** by the members of the Board of Education of the City of Chicago as follows:

1. The Board hereby adopts and affirms Exhibit A, *Guidelines for Public Participation at Board of Education Meetings*.
2. It is the Board’s intent to establish and record these revised Guidelines to govern public participation and that they shall be posted on the official Board website and shared through appropriate communication channels to ensure broad public awareness.
3. The Board affirms its continued commitment to transparency, accessibility, and respectful public discourse in all Board proceedings.
4. This Resolution is effective immediately upon adoption.

**EXHIBIT A**

24-0424-RS3 FINAL



**City of Chicago  
Board of Education**



**Guidelines for Public  
Participation at Board of  
Education Meetings**



# Guidelines for Public Participation at Board of Education Meetings

24-0424-RS3 FINAL

These Guidelines are designed to ensure a fair and organized process for public participation at the Board of Education of the City of Chicago ("Board") meetings. Below are details on how to register to speak, observe meetings, and other important information.

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# Guidelines for Public Participation at Board of Education Meetings

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## General Information

### Observing the Meeting

#### 1. Watching Online:

- Members of the public, employees of the District, Local School Council members, and members of other groups may view the meeting live by selecting "Watch live" on the Board's website at [www.cpsboe.org](http://www.cpsboe.org).

#### 2. In-Person Observer Attendance:

- To attend in person, you must register in advance to assure your seat. Registration opens 48 hours before a meeting.
- There are 100 observer slots available for advance observer registration.
- If advance registration is full or has closed, same-day, in-person observer registration is also available. You can still register on the day of the meeting in person, starting at 10:15 a.m. for Wednesday Committee meetings, and 2:45 p.m. for Thursday Board meetings, on a first-come, first-serve basis.
- Same-day, in-person registration begins at 10:15 a.m. the day of the Committee meeting and 2:45 p.m. on the day of the Board meeting in the lobby at 42 W. Madison (unless the location or time is otherwise indicated). Please be aware that same-day, in-person observer registration is taken on a first-come, first-serve basis, and registrations will be taken as open seats are available.

#### 3. How to Register:

- **Online:** Visit [www.cpsboe.org](http://www.cpsboe.org) (recommended)
- **Phone:** Call (773) 553-1600

### Accommodations - Accessibility

All meeting locations are ADA and generally accessible in consideration of those with disabilities.

Individuals with a physical impairment that substantially limits one or more major life activity who require an accommodation, auxiliary aid, and/or other services to participate in a Board meeting must notify the Board Office at (773) 553-1600 at least two (2) business days prior to the meeting to request the accommodation, auxiliary aid, and/or other service.

Sign language interpretation is available upon request without prior notice.



# Guidelines for Public Participation at Board of Education Meetings

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## Restrictions

Current or prospective vendors wishing to present products or services for purchase should not use the public participation portion of a Board meeting for this purpose. Hand-held posters and placards are not allowed in the Board Room.

## Speaker Registration and Participation

### 1. Advance Speaker Registration Open Period:

- Unless otherwise noted in the notice for the Board meeting, the Advance Speaker Registration opens 48 hours before the meeting. This usually means registration opens at 10:30 a.m. on the Monday before a Wednesday Committee meeting and at 3:00 p.m. on the Tuesday before a Thursday Regular Board meeting.
- The Advance Registration Open Period will remain open for 24 hours.

### 2. How to Register:

- **Online:** Visit [www.cpsboe.org](http://www.cpsboe.org) (recommended)
- **Phone:** Call (773) 553-1600

### 3. Randomized Lottery for Speaker Selection:

In order to provide more equity of voice during the public participation segment, a randomized lottery will be conducted to select speakers for any meeting where the number of registered speakers exceeds the number of slots available.

- **Randomized Selection:** During a 24 hour registration period, anyone interested in speaking can sign up. After this time, a lottery will randomly select a set number of speakers from those who registered. For example, if 100 people register, the lottery might select 30 people to speak. This process gives everyone a fair chance to address the Board.
- **Number of Speakers:** The Board will allocate no more than 30 speaking slots to members of the general public to speak to the Board.
- **Notifications:** After the lottery, you will receive an email confirming whether or not you have been selected to speak. Instructions for participating in the meeting will also be provided.
- **Applicability:** The randomized lottery applies to all Board meetings where advanced registration is available. This system will not only apply to Board Meetings, but also to other meetings where advanced registration is available, such as Committee meetings and Hearings.

### 4. Participation:

Speakers who registered via the Advance Registration process will have the option to attend in person at the location of the Board meeting or via electronic/telephonic means.



# Guidelines for Public Participation at Board of Education Meetings

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5. **Limitations on Speaking:** To maintain a fair chance for speakers to address the Board, individuals may not speak at back-to-back meetings and may not speak at more than one meeting per month, with the exception noted below if less than the allotted number of speakers register.
  - If an individual registers for back-to-back meetings and/or more than one meeting per month, they will not be included for that meeting's lottery. This ensures more opportunities for the public to equitably address the Board.
  - However, if less than the allotted number of speakers register for a meeting, the limitation on speaking at consecutive meetings and/or more than once within a month will not apply, and those previously ineligible to speak will be reinstated in the lottery and may be eligible to speak.
  - Speakers may not cede their time to another person.
6. **Speaker Remarks and Submissions:**
  - Each speaker is given two (2) minutes to present their remarks and materials to the Board. Speakers must end their presentation upon the request of the Board Secretary when their time is up, to allow the next speaker to begin.
  - To comply with Chicago Municipal Code Chapter 15-4-880, which prohibits obstructions in exit ways, aisles, and passageways of public spaces to ensure safe and timely evacuation, the following guidelines will be enforced:
    - i. A maximum of 10 persons may stand with a speaker (5 on each side of the podium), and they must remain within the designated floor markings along the glass partition. All other aisles, walkways, and exits must be kept clear at all times. Obstruction of these areas is prohibited and may impede emergency response.
  - All public presentations must be limited to issues of concern before the Board and/or related to the Chicago Public Schools.
  - Comments of a personal nature, unrelated to the operations of Board or CPS, directed towards individual Board members, employees of the Board, or any other individual are not permitted.
  - It is the meeting chair's prerogative to limit the discussion of any speaker to allow for broad and diverse public participation.
  - All speakers must adhere to the [Behavior Expectations](#) in the following section.
7. **Order of Speakers:** The Board Secretary may group speakers according to a particular topic and may call certain speakers out of numerical order so that all comments regarding a particular topic may be heard together.



# Guidelines for Public Participation at Board of Education Meetings

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To ensure fairness to all participants, speakers not present when their segment begins will not be called upon after that segment has concluded.

## Special Considerations

### 1. Union Representatives and Elected Public Officials:

- Union representatives who are executive officers of Unions may address the board.
- Elected city, state, and federal public officials may request to speak by contacting the Department of Intergovernmental Affairs at [IGA@cps.edu](mailto:IGA@cps.edu).
- Each union representative or elected public official is given five (5) minutes to present their remarks.
- Union representatives and elected public officials may not cede their time to another person.
- To ensure fairness to all participants, speakers not present when their segment begins will not be called upon after that segment has concluded.
- To comply with Chicago Municipal Code Chapter 15-4-880, which prohibits obstructions in exit ways, aisles, and passageways of public spaces to ensure safe and timely evacuation, the following guidelines will be enforced:
  - i. A maximum of 10 persons may stand with a speaker (5 on each side of the podium), and they must remain within the designated floor markings along the glass partition. All other aisles, walkways, and exits must be kept clear at all times. Obstruction of these areas is prohibited and may impede emergency response.

### 2. Interpreters:

- An interpreter will be provided for those speakers who wish to make their remarks in Spanish, and Spanish-language interpreters are available. If you need an interpreter for a different language, please notify the Board Office at least two (2) business days before the meeting.
- While speakers may choose to address the Board in Spanish, they will need to provide a written version of their statement the day prior to the meeting if they wish to have it translated into English during the meeting. Speakers who do not provide their statement in advance may still address the Board, but their statement will be translated and shared with Board Members at a later time.



# Guidelines for Public Participation at Board of Education Meetings

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## 3. Behavior Expectations:

- The Board values and welcomes courteous, respectful, and civil behavior from all speakers and all persons attending a Board meeting. The Board expects speakers to limit statements to those relating to the operations of the Board or CPS, and refrain from comments of a personal nature, unrelated to the operations of the Board and CPS. It is the meeting chair's prerogative to limit the discussion of any speaker to allow for broad and diverse public participation.
- Profane language, unsolicited comments, and disruptive behavior are prohibited. Individuals who are disruptive may be given a warning and may also be removed from the meeting, if necessary. If any individual is removed from a meeting as a result of disruptive behavior, the individual may forfeit their right of reentry to future Board meetings.

## Written Comments and Other Participation

### 1. Submitting Written Comments:

- Even if you are not selected to speak during Public Participation, you can submit written comments. Complete the Written Comments Form on the Board's website or send your comments by mail to 1 N. Dearborn, Suite 950, Chicago, IL 60602. Unless otherwise noted in the public notice for the Board meeting, written comments must be submitted between the posting of the Board meeting agenda and 5 p.m. the day after the Board meeting for consideration by Board members and inclusion in the meeting proceedings.

### 2. Media and Recordings:

- The Board records the public participation portion of each Board meeting. The Board reserves the right to edit any and all portions of the recording from each monthly meeting. These recordings are aired on local cable channels for the convenience of the public. Members of the public can copy any portion of the public participation or business portion of the meeting from the televised broadcast or from [www.cpsboe.org](http://www.cpsboe.org).
- An area of the Board Room will be designated for members of the media who wish to cover the Board meeting. This number may be limited in order to accommodate as many public participants as possible. Guidelines and requirements for media access to Board meetings are issued by the Office of Communications.

### 3. Spanish Language Interpretation and Captioning:

- To enhance accessibility, the Board is committed to implementing Spanish interpretation for online viewers and Spanish captioning for archived content as soon as practically possible.

**January 20, 2026**

**MOTION TO HOLD A CLOSED SESSION**

**MOTION ADOPTED/FAILED**, that the Board hold a closed session to consider the following matters:

- (1) Discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity pursuant to Section 2(c)(1) of the Open Meetings Act.