



Board of Education of the City of Chicago

# Honorary Student Board Member Application

## 2019-2020

Completed applications must be received by 5:00 pm on April 26, 2019. Students may submit applications in any of the following ways:

- Email: [studentboardmember@cps.edu](mailto:studentboardmember@cps.edu)
- Fax: (773) 553-1601
- Mail or delivery to:

Chicago Board of Education Office  
Attn: Honorary Student Board Member Intake  
1 N. Dearborn Street, Suite 950  
Chicago, IL 60602

If you have questions, please call the Board Office at (773) 553-1600.

## Student Checklist

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Please use the checklist below to ensure that you are submitting a completed application. Applications with missing information will be marked "Incomplete" and will not be considered.

### Step 1

If you are interested in applying for the Honorary Student Board Member position, you must meet the following eligibility criteria:

- An overall grade point average of at least 3.0
- An attendance Rate of at least 90%
- Proven leadership experience
- A sponsor/chaperone who will agree to accompany you to the monthly Board Meetings

*Minimum eligibility criteria met*

### Step 2

Complete the attached application.

- Answer all questions on the application
- Include a resume highlighting leadership roles and accomplishments
- Include typed essay questions and your answers on separate sheets that should be no more than 5 pages long

*Application, resume, and essays completed*

### Step 3

Complete the certification and signatures page. *All signatures are required.*

- Principal certification and signature
- Parent/Guardian signature
- Chaperone signature

*Certification/Agreement page completed*

### Step 4

Submit completed application by 5:00 pm on April 26, 2019. Applications may be submitted in any of the following ways:

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- Fax: (773) 553-1601
- Mail or delivery to:

The Chicago Board of Education Office  
Attn: Honorary Student Board Member Intake  
1 N. Dearborn Street, Suite 950  
Chicago, IL 60602

*Submitted completed application*



## Application 2019 - 2020

### HONORARY STUDENT BOARD MEMBER CHICAGO BOARD OF EDUCATION

*(Please print clearly)*

Name: \_\_\_\_\_ Age: \_\_\_\_\_ School ID #: \_\_\_\_\_

Home Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

School: \_\_\_\_\_ Year in School:  10<sup>th</sup> (rising Junior for 2019-2020 school year)

11<sup>th</sup> (rising Senior for 2019-2020 school year)

E-mail Address: \_\_\_\_\_ (PLEASE PRINT CLEARLY)

Are you a member of? *(Check all that apply and include the school year you held the office.)*

\_\_\_\_\_ Student Council (president, vice president, treasurer, secretary)

\_\_\_\_\_ Student Voice Committee

\_\_\_\_\_ LSC Student Representative

\_\_\_\_\_ Student Voice and Activism Fellowship

\_\_\_\_\_ CPS Student Advisory Council

\_\_\_\_\_ Other student or community organizations where a leadership role was held

\_\_\_\_\_  
\_\_\_\_\_

Are you multilingual?

Yes  No

If yes, please list language(s): \_\_\_\_\_

Do you have experience with public speaking?

Yes  No

If yes, please list those experience(s): \_\_\_\_\_

- 1) Please submit a resume highlighting your leadership role(s) and accomplishments.
- 2) Please answer all three of the following questions in the order listed. Essays should be typed, include the question before each answer, and no more than five pages in length.
  - a) What are the issues you believe are important to CPS students? Discuss one issue about which you are passionate.
  - b) The Honorary Student Board Member has the opportunity to represent views of students beyond themselves. How would you work to gather the input and viewpoints of the larger student community?
  - c) Describe a time where you felt like you took a leadership role or worked to make a change in your school or community.

### **Shadow Student Opportunity**

In addition to having a student serve as the Honorary Student Board Member at each monthly Board Meeting, the Board also selects students to serve as Shadow Students. Each Shadow Student attends one Board Meeting between October and April.

If you are not selected as the Honorary Student Board Member, would you be interested in serving as a Shadow Student?

Yes       No

### **CPS Student Advisory Council Appointed Member**

If you are selected as the Honorary Student Board Member, you are expected to serve as an appointed member to the CPS Student Advisory Council. The CPS Student Advisory Council is composed of 20 youth from high schools across the city. The group advises the Chief Executive Officer of Chicago Public Schools on the youth perspective of all school-related policies and issues. The Council members work in subcommittees with CPS leaders to develop action plans based on youth led research on building community investment in neighborhood schools. You would have the opportunity to participate in the 6-week research summer program (you will be paid for participating). As the 2019-2020 school year begins, sessions begin Mid-September with the expectation of 40 hours of attendance per semester (2-3 meetings per month). Meetings are often held on CPS off days and after school.

## **Timeline**

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<b>April 26, 2019</b>	<b>5:00 pm Application Deadline</b>
<b>May 2 – 3, 2019</b>	<b>Candidate Interviews at the Central Office</b>
<b>May 6 – 7, 2019</b>	<b>Finalist Interviews</b>
<b>Mid May, 2019</b>	<b>Honorary Student Board Member meets with Board of Education staff to review/discuss expectations</b>
<b>Mid May, 2019</b>	<b>Honorary Student Board Member introduced to Board President</b>
<b>Mid May, 2019</b>	<b>Honorary Student Board Member introduced to CPS Student Advisory Council Director</b>
<b>May 22, 2019</b>	<b>Honorary Student Board Member seated at the May Board Meeting</b>
<b>July 1 – August 9, 2019</b>	<b>CPS Student Advisory Council 6-Week Research Summer Program (paid for participation) <i>Students attend sessions Tuesday- Friday 10am- 3pm for 6 weeks at Roosevelt University</i></b>
<b>September 2019 – May 2020</b>	<b>Honorary Student Board Member attends regular monthly Board Meetings (will be held every fourth Wednesday of each month, unless otherwise noted)</b>
<b>September 2019 – June 2020</b>	<b>Honorary Student Board Member attends CPS Student Advisory Council sessions with the expectation of 40 hours of attendance per semester (2-3 meetings per month) - often held on CPS off days and after school</b>

## **Certification and Signatures**

**PRINCIPAL CERTIFICATION:** I certify that this candidate meets the minimum eligibility criteria for the office of Honorary Student Board Member to the Board of Education of the City of Chicago.

\_\_\_\_\_  
**Signature of Principal**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name of Principal**

\_\_\_\_\_  
**E-mail**

\_\_\_\_\_  
**Phone**

**PARENT/GUARDIAN AGREEMENT:** I give permission for my child to serve as the Honorary Student Board Member to the Board of Education of the City of Chicago if he/she is so selected.

\_\_\_\_\_  
**Signature of Parent/Guardian**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name of Parent/Guardian**

**CHAPERONE AGREEMENT:** I will accompany this candidate to the Monthly Board of Education Meetings if he/she is selected.

\_\_\_\_\_  
**Signature of Chaperone**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name of Chaperone**

\_\_\_\_\_  
**Title of Chaperone  
or Relationship to Student**

**The above statements MUST be signed in order for the student to serve as the Honorary Student Board Member to the Board of Education of the City of Chicago.**

**Your completed application must be received by 5:00 pm on April 26, 2019.**

**See front cover for instructions on how to submit.**